Checklists for SOKENDAI Doctoral Program 2026
Special Admissions for Applicants Residing Abroad
The Graduate Institute for Advanced Studies [Global Environmental Studies Program]

Before submitting your application documents, please check your documents against this checklist and prepare your documents according to the list.
If any of the application documents are incomplete, your application will not be accepted.

1)The Graduate University for Advanced Studies, SOKENDAI Application Form for Admissions in April / October 2026

☐ No columns are left blank or unfilled. You signed the application form.

2) Examination fee

3) Official Transcripts

☐ The official transcripts show all the grades for all the academic years you have attended.

☐ The transcripts explain grading scales adopted by the university.

4) Certificate of Graduation or Expected Graduation

☐ The certificate shows the year, month of your (expected) graduation, date of conferral, and academic degree you have received or will receive.

5) Certified copy of degree diploma

6) Recommendation letter from a person who knows the applicant's research / academic activities well (e.g., the applicant's academic supervisor at the university in which the applicant is currently enrolled or the university which the applicant previously attended), addressed to the President of SOKENDAI (original, free format).

☐ Recommendation letter should be written on letterhead of the affiliation.

☐ The recommender should know your research / academic activities and be in a superior position to you.

☐ Make sure that the recommendation letter is addressed to the President of SOKENDAI. It is preferred that the recommendation letter start with "Dear President of SOKENDAI" or "Dear Dr. Takashi Nagata", instead of Dear Sir/Madam" or "To whom it may concern".

7) List of research presentations and publications

8) Summary of previous research experience

9) Summary of master thesis

☐ If the applicant has no theses or publications, please submit a summary of his/her current research project.

☐ The summary of your master thesis or current research project should be written in approximately 2000 words in English.

10) Copy of master thesis (if available)

11) Academic papers (if any, up to 2 papers)

12) Field of Study and Research Plan (Attached)

13) Photocopy of applicant's passport pages showing applicant's name, date of birth, nationality, gender, photograph, and passport number.

If you have any questions or concerns, please contact the Student Affairs Section at SOKENDAI.
E-Mait to gakusei@ml.soken.ac.jp