

AY 2026 Application Guidelines for Special Auditing Students of The University of Electro-Communications under the Credit Transfer Program with The Graduate University for Advanced Studies, SOKENDAI

1. Purpose of the Program

This program is designed to promote academic exchange between The Graduate University for Advanced Studies, SOKENDAI (SOKENDAI) and The University of Electro-Communications (UEC), and to enhance their educational programs. Credits earned through courses taken at UEC will be recognized by the student's home institution as credits earned toward the student's degree program.

2. Eligibility

Applicants must be students enrolled in SOKENDAI, who are enrolled in the **Five-Year Doctoral Program or Three-Year Doctoral Program (as applicable)** and are in their first year or above.

Non-degree students, research students, commissioned students, and other similar categories of students are not eligible to apply.

3. Fees

No application fee, admission fee, or tuition fee will be charged to Special Auditing Students.

4. Available Courses

The courses open to SOKENDAI students are listed in the separate document entitled:

"AY 2026 UEC Courses Open under the Credit Transfer Program with SOKENDAI."

Information is available through the following websites:

- Syllabus: <http://kyoumu.office.uec.ac.jp/syllabus/index.htm>
- Class Cancellation Notices: <https://portalweb.uec.ac.jp/Portal/>
- Timetable: <http://kyoumu.office.uec.ac.jp/timet/index.html>

Syllabi are provided through the website, and class cancellation information is available via the UEC Student Portal (electronic bulletin board).

5. Application Procedures

Students wishing to take courses at UEC must submit the following to the designated office of their home institution:

- Application Form for Special Auditing Student Status at The University of Electro-Communications (Graduate School)
- One passport-style photograph (3 cm × 4 cm)

Personal information provided in the application will be used solely for course registration and academic record management purposes.

6. Notification of Admission Decision

Applicants will be notified of the admission decision through their home institution.

For second-semester courses, notification will be provided during November.

7. Enrollment Period

The enrollment period shall correspond to the semester or academic year in which the registered course(s) are offered and shall not exceed one year.

8. Examinations

Students should refer to the syllabus for information regarding examinations in each course.

Examination procedures, including arrangements for make-up examinations, shall be governed by UEC regulations.

9. Credit Recognition

Credits earned at UEC will be recognized by the student's home institution based on the academic records provided by UEC.

10. Use of University Facilities

Special Auditing Students may use facilities and equipment necessary for their studies, including the university library and cafeterias.

When attending classes, students must carry both:

- The identification card issued by UEC; and
- The student identification card issued by SOKENDAI.

11. Class Periods

Period	Time
1st Period	9:00 – 10:30
2nd Period	10:40 – 12:10
3rd Period	13:00 – 14:30
4th Period	14:40 – 16:10
5th Period	16:15 – 17:45

12. Location and Contact Information

The University of Electro-Communications

1-5-1 Chofugaoka, Chofu-shi, Tokyo 182-8585, Japan

(Approximately a 5-minute walk from the Central Exit of Chofu Station on the Keio Line)

Graduate Academic Affairs Section, Academic Affairs Office

The University of Electro-Communications

Tel: +81-42-443-5074

Note: Students are not permitted to commute to the university by car or motorcycle.