The Graduate Institute for Advanced Studies, SOKENDAI
[Informatics Program]
Application Guidelines

Contents
I. Outline: Graduate Institute for Advanced Studies
   p. 2

II. Five-year Doctoral Program: Application Procedures and Important Notes
   p. 3

III. Three-year Doctoral Program: Application Procedures and Important Notes
   p. 16

IV. The course subjects and the faculty members
   p. 29

The following Application Guidelines in English are provided for the purpose of non-Japanese Applicants' convenience only. In the event of any inconsistency between the Japanese Application Guidelines and the English version, the Japanese version shall prevail. Applicants are required to obtain a booklet of Application Guidelines to start the application procedure. Please contact the address below to ask for a booklet or any further information.

Please make sure to confirm the changes of application guideline due to COVID-19:
https://www.soken.ac.jp/news/6567/

[Contact Information]
Student Affairs Section, Academic and Student Affairs Division
The Graduate University for Advanced Studies, SOKENDAI
Shonan Village, Hayama, Miura, Kanagawa 240-0193 JAPAN
E-mail: gakusei@ml.soken.ac.jp
Telephone number +81-46-858-1525/1526
I. Outline: Graduate Institute for Advanced Studies

Admission Policy

<What SOKENDAI expect of our grad students>
The Graduate University for Advanced Studies, SOKENDAI, seeks students who have a strong interest in research, who constantly hone their abundant intellect and sensitivity with the aim of conducting research that will open up a new era, while taking a “bird's-eye view” of the entire field of study, and who have the will and enthusiasm to be active on the international stage.

<Basic policy for the selection of our grad students>
In selecting students for admission, SOKENDAI places importance on basic academic ability and logical thinking ability to actively promote research in the cutting-edge 20 research institutes affiliated to SOKENDAI. In order to properly judge such abilities, various selections will be made according to the respective fields of specialization.

Graduate Institute for Advanced Studies: 20 Programs
Scheduled for transition in April 2023
https://next20.soken.ac.jp/en/20-program

*The information on this page is tentative and subject to change.

Course
https://www.soken.ac.jp/en/education/curriculum/course/
II. Five-year Doctoral Program: Application Procedures and Important Notes

1 Number of Students Accepted

<table>
<thead>
<tr>
<th>Program</th>
<th>April Admission</th>
<th>October Admission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informatics</td>
<td>Around 8</td>
<td>A few</td>
</tr>
<tr>
<td>Statistical Science</td>
<td>Around 2</td>
<td>A few</td>
</tr>
<tr>
<td>Particle and Nuclear Science</td>
<td>Around 6</td>
<td></td>
</tr>
<tr>
<td>Accelerator Science</td>
<td>Around 2</td>
<td></td>
</tr>
<tr>
<td>Astronomical Science</td>
<td>Around 5</td>
<td></td>
</tr>
<tr>
<td>Fusion Science</td>
<td>Around 3</td>
<td>A few</td>
</tr>
<tr>
<td>Space and Astronautical Science</td>
<td>Around 4</td>
<td></td>
</tr>
<tr>
<td>Molecular Science</td>
<td>Around 7</td>
<td></td>
</tr>
<tr>
<td>Materials structure Science</td>
<td>Around 2</td>
<td></td>
</tr>
<tr>
<td>Polar Science</td>
<td>Around 2</td>
<td>A few</td>
</tr>
<tr>
<td>Basic Biology</td>
<td>Around 5</td>
<td>A few</td>
</tr>
<tr>
<td>Physiological Science</td>
<td>around 3</td>
<td>A few</td>
</tr>
<tr>
<td>Genetics</td>
<td>Around 6</td>
<td>A few</td>
</tr>
<tr>
<td>Integrative Evolutionary Science</td>
<td>Around 3</td>
<td>A few</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>58</strong></td>
<td></td>
</tr>
</tbody>
</table>

2 Qualifications for Application

Applicants must fulfill one of the following conditions

Applicants who are not required to have qualification screening;

1. Applicants who have graduated or are expected to graduate from a Japanese university specified in Article 83 of the School Education Law by the preceding month of enrollment.

2. Applicants on whom a Bachelor’s degree has been conferred or is expected to be conferred by the preceding month of enrollment in accordance with Article 104, Paragraph 4 of the School Educational Law.

3. Applicants who have completed or are expected to complete a 16-year course of school education in a foreign country by the preceding month of enrollment.

4. Applicants who have completed or are expected to complete a 16-year course of school education in a foreign country by taking the correspondence courses provided by a school in said foreign country while residing in Japan by the preceding month of enrollment.

5. Applicants who have completed or are expected to complete a program in an educational institute in Japan.
designated separately by the Minister of Education, Culture, Sports, Science and Technology, that provides courses of a foreign university within the 16-year school education of said foreign country, by the preceding month of the enrollment. This applies solely to those who have completed 16-year course of school education in said foreign country.

(6) Applicants who have been conferred or are expected to be conferred a degree equivalent to a Bachelor's degree by the preceding month of enrollment by completing an educational course of three or more years in a foreign university or in a foreign educational institute; which shall be evaluated by an organization approved by a relevant official institution in the country for their education and research activities, or recognized as so by the Minister of Education, Culture, Sports, Science and Technology. The course shall include a correspondence course which enables students to study in Japan by a university or an educational institute which is approved by the educational system of the country and satisfy the above requirements.

(7) Applicants who have completed or are expected to complete the specialized course of a vocational school designated separately by the Minister of Education, Culture, Sports, Science and Technology in accordance with Enforcement Regulation of the School Education Law, Article 155, paragraph 1, item 5 (limited to courses for which the term of study is four years or more, and which satisfies the standards determined by the Minister of Education, Culture, Sports, Science and Technology) on or after the date determined by the Minister of Education, Culture, Sports, Science and Technology, or by the preceding month of enrollment.

(8) Applicants who are designated by the Minister of Education, Culture, Sports, Science and Technology in accordance with Enforcement Regulation of the School Education Law, Article 155, paragraph 1, item 6 (i.e., Ministry of Education Notification number 5, 1953) *2

Applicants who are required to have qualification screening before the general application can be submitted;

(9) Applicants who fulfill any of the following provisions (a) to (c) below, and have been recognized by SOKENDAI as having acquired the specified credits with excellent results; (Note)

(a) Applicants who have completed 15-year course of school education in a foreign country by the end of preceding month of enrollment,

(b) Applicants who have completed 15-year course of school education in a foreign country by taking the correspondence courses provided by a school in said foreign country while residing in Japan,

(c) Applicants who have completed or are expected to complete a program in an educational institute in Japan designated separately by the Minister of Education, Culture, Sports, Science and Technology, that provides courses of a foreign university within the 15-year school education of said foreign country, by the preceding month of the enrollment. This applies solely to those who have completed 15-year course of school education in said foreign country.

(10) Applicants who have been or will have been enrolled in a Japanese university specified in Article 83 of the School Education Law for at least three years by the end of preceding month of enrollment, and have been recognized by SOKENDAI as having acquired the specified credits of said university with excellent results.

(11) Applicants who have entered a graduate school other than SOKENDAI in accordance with the Article 102,
paragraph 2 of the School Education Law, and have been recognized by SOKENDAI as having the appropriate academic ability to follow the content of graduate coursework.

(12) Applicants who have been recognized as having academic ability equivalent to a university graduate or higher by the individual screening of Admission Qualifications of SOKENDAI, and attain the age of 22 by the end of preceding month of enrollment. *3

*1 Applicants to whom the provision (2) above apply are those on whom a Bachelor’s degree has been conferred or are expected to be conferred by National Institute for Academic Degrees and Quality Enhancement of Higher Education (formerly, National Institution for Academic Degrees and University Evaluation).

*2 Applicants to whom the provision (8) above apply are those who have graduated or are expected to graduate from a university under Old University Ordinances, or Daigakko under orders for organization and acts of establishment of government ministries or agencies.

*3 Applicants to whom the provision (12) above apply are those who have graduated or are expected to graduate from junior college, technical college, vocational school, other schools, Japan campus of foreign university, foreigners’ school in Japan and other educational institutes, and who have been recognized by SOKENDAI as having academic ability equivalent to a university graduate or higher by individual screening.

If you have any questions regarding the qualification for admission, please contact the Student Affairs Section (E-mail: gakusei@ml.soken.ac.jp or telephone no.: +81-46-858-1525/1526) in advance.

3 Qualification Screening for Application

Applicants who intend to apply under the provisions (9), (10), (11) or (12) in section 2 are required to submit the following documents to the Student Affairs Section by the designated deadline. Application documents shall be withheld until the qualification screening is completed.

(1) Documents required for screening

(a) Application for Certifying Applicant’s Qualification (Attached Form 7-1)

(b) Application documents (as described in section 5 below)

   Application fee, however, should be paid after application qualification is approved.

(c) Other documents required by this program. For details, please refer to program office.

   (a), (b) and (c) above must be submitted all together.

(2) Application Period for Qualification Screening

(Only for the applicants who intend to apply under the provisions (9) to (12) in section 2 (Qualification for Application))

<table>
<thead>
<tr>
<th>Program</th>
<th>Application Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informatics</td>
<td>April 2023 Admission (first round)</td>
</tr>
<tr>
<td></td>
<td>October 2023 Admission</td>
</tr>
<tr>
<td></td>
<td>November 14 (Monday) to November 17 (Thursday), 2022</td>
</tr>
</tbody>
</table>

The application must arrive within the application period described in subsection 2.

It must be received during 09:00～12:00, 13:00～17:00 on weekdays of the application period.
(3) Procedure for Qualification Screening
The complete set of application documents should be enclosed in the designated envelope and submitted by registered express mail. Applicants should write “Application Documents and Application for Certifying Applicant’s Qualification Enclosed” in red ink on the face of the envelope.

(4) Result of Qualification Screening for Application
The result of Qualification Screening for Application shall be notified prior to the application period. Applicants who have been approved by the screening should send in the payment for the examination fee in accordance with Form 8. After remittance is completed, Form 8 on which the remittance receipt is attached should be submitted.

4 Application Procedure
(1) Application Period

<table>
<thead>
<tr>
<th>Program</th>
<th>Application Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informatics</td>
<td>April 2023 Admission (first round)</td>
</tr>
<tr>
<td></td>
<td>October 2023 Admission (second round)</td>
</tr>
<tr>
<td></td>
<td>September 22 (Thursday) to September 28 (Wednesday), 2022</td>
</tr>
<tr>
<td></td>
<td>December 8 (Thursday) to December 14 (Wednesday), 2022</td>
</tr>
</tbody>
</table>

The application must arrive no later than the last day of the application period without fail.
It must be received during 09:00~12:00, 13:00~17:00 on weekdays of the application period.

(2) Application Method
The complete set of application documents should be enclosed in the designated envelop and generally should be submitted by registered express mail. The application must reach SOKENDAI no later than the last day of the application period. Please note that application documents will NOT be accepted by any Parent Institute or Program Office.
(Note)
Before submitting, please be sure to fill in and enclose all the necessary documents.
Please allow enough time to send the application documents, giving consideration to mail delivery conditions and the case of insufficient documents.

Mailing address:
Student Affairs Section, Academic and Student Affairs Division
The Graduate University for Advanced Studies, SOKENDAI
Shonan Village, Hayama, Miura, Kanagawa 240-0193 JAPAN
Telephone number +81-46-858-1525/1526

5 Application Documents
Please read through the “Important Notes for Applicants” beforehand. Also, the application documents must fill in the application forms with black or blue pen without erasable pen.
(1) Application form and admission ticket for the examination (Form 1-A)
Please attach two identical photographs (4.5cm by 3.5cm taken within the past three months, upper body, full-faced with no hat) on Form 1-A. Please read through the application guidelines. Your signature is required on Form 1-A.

(2) Academic transcripts (original)
(a) Applicants who intend to apply under the provision (1) in section 2 should submit academic transcripts from the undergraduate school. In case any of the credits was approved after transferred to the undergraduate school, academic transcripts from the technical college or other college are also required.
(b) Applicants who intend to apply under the provision (2) in section 2 should submit all the academic transcripts concerning the Bachelor’s degree.
(c) Applicants who intend to apply under the provisions (3) to (9) in section 2 should submit the academic transcripts from the foreign undergraduate school.
(d) Applicants who intend to apply under the provisions (10) to (12) in section 2 should submit the academic transcript from their final academic background.

(3) Certificate of (expected) graduation (original)
(a) Applicants who intend to apply under the provision (1) in section 2, should submit the certificate of graduation from the university which a Bachelor’s degree has been conferred from.
(b) Applicants who intend to apply under the provision (2) in section 2, should submit the certificate from National Institute for Academic Degrees and Quality Enhancement of Higher Education (formerly, National Institute for Academic Degrees and University Evaluation).
(c) Applicants who intend to apply under the provisions (3) to (9) in section 2, should submit the certificate of (expected) graduation from the foreign university.
(d) Applicants who intend to apply under the provision (10) in section 2, should submit the school-certificate, and applicants who intend to apply under the provisions (11) and (12) in section 2, should submit the certificate of graduation of their final academic background.

(4) Statement of Purpose (Form 2)
Applicants who apply to a second-choice program should copy Form 2 and prepare “Statement of Purpose” for the second-choice program separately.

(5) Examination fee of 30,000 yen
For payment details, please refer to Form 8. MEXT scholarship students do not have to bear the examination fee, however, they need to submit a certificate of MEXT scholarship student status.

(6) Recipient’s address label (Form 9)

(7) English proficiency
Select and submit the method of English language proficiency evaluation (Form 12-1).
Also submit English scores and other information, as appropriate, in accordance with the items you checked and the instructions provided in the “Important Notes for Applicants” section below.

(8) Regarding theses, research reports, etc. of interest
Please prepare your list using the prescribed form (Form 13-1). Refer to “Important Notes for Applicants”
(9) Envelope for Admission ticket for the examination  
Applicant’s name, address and zip code (postal code) should appear on the envelope (attached to the Application Guidelines), and 704 yen of postage stamp should be affixed.

(10) Curriculum Vitae (Form 1-2, only for international applicants and Japanese applicants who received their education outside Japan)

(11) Documents certifying the applicant’s research abilities, such as thesis, research report and other materials in which research capabilities are indicated.  
Applicants who apply to a second-choice program should submit another set of copy of the documents for the second-choice program separately.

(12) Permission for Studying While in Employment (Form 6)  
Applicants who are currently employed full-time are required to submit Permission for Studying While in Employment (Form 6). In case the permission cannot be obtained or the applicant intends to resign before enrollment, s/he may instead submit a statement of reason with her/his signature.

(13) Confirmation Letter regarding the Applicability of the Specific Categories for Compliance with Article 25(1) and (2) of the Foreign Exchange and Foreign Trade Act (Form 17)  
Applicants to Residents in Japan (International Applicants who have been in Japan for 6 months or who have been employed in Japan) are required to submit Form 17. Please refer to the simple check flow chart (*) to complete applications in SOKENDAI prescribed form (Form 17). For this form details, please contact the Research Coordination Section. [E-mail: kenkyo@ml.soken.ac.jp]

* https://www.soken.ac.jp/cms_upload/tokuteiruikei-E.pdf

(14) A copy of Residence Card (international applicants residing in Japan) or  
A copy of passport (international applicants residing outside Japan at the time of application)

Notes:

i. Incomplete documents shall not be accepted. No documents shall be returned.

ii. In case the applicant’s name has changed after marriage, etc., a copy of family register should be attached.

iii. Form 2 and Form 13-1 are also available at our website. (https://www.soken.ac.jp/en/admission/general_admission/gias Guideline/index.html).

iv. Application documents should be written in Japanese or English. If you submit the certificate neither in Japanese nor English, please also attach the certificate in Japanese or English.

6 Screening Procedures
Screening will be conducted based on submitted application documents and results of academic tests. For the details of the screening methods for this program, please refer to “Important Notes”.  
If you apply to more than two programs, please note that screening is conducted individually, and the date or venue may differ depending on the screening.
Program Examinations Date

<table>
<thead>
<tr>
<th>Program</th>
<th>Examination Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informatics</td>
<td>April 2023 Admission (first round)</td>
</tr>
<tr>
<td></td>
<td>October 2023 Admission (second round)</td>
</tr>
<tr>
<td></td>
<td>April 2023 (first round)</td>
</tr>
<tr>
<td></td>
<td>November 1 (Tue) to November 10 (Thu), 2022</td>
</tr>
<tr>
<td></td>
<td>January 16 (Mon) to January 27 (Fri), 2023</td>
</tr>
</tbody>
</table>

(Note) Detailed information about the time and venue of the examination will be issued with the admission ticket for the exam. In case the ticket shall not be delivered one week prior to the date of examination, please contact the Student Affairs Section. Please see our website (https://www.soken.ac.jp/en/admission/general_admission/gias_guideline/index.html) for the delivery status of admission ticket.

Venue of the examination

<table>
<thead>
<tr>
<th>Program</th>
<th>Location and Directions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informatics</td>
<td>National Institute of Informatics (National Center of Sciences Building)</td>
</tr>
<tr>
<td></td>
<td>2-1-2 Hitotsubashi, Chiyoda-ku, Tokyo 101-8430</td>
</tr>
<tr>
<td></td>
<td>• Tokyo Metro Hanzomon Line, Toei Mita Line, and Toei Shinjuku Line: Jimbocho Station Exit A8</td>
</tr>
<tr>
<td></td>
<td>• Tokyo Metro Tozai Line: Takebashi Station Exit 1b</td>
</tr>
<tr>
<td></td>
<td>3-to-5 minute walk from each station</td>
</tr>
<tr>
<td></td>
<td><a href="https://www.nii.ac.jp/graduate/en/">https://www.nii.ac.jp/graduate/en/</a></td>
</tr>
<tr>
<td></td>
<td>(Contact: International Affairs and Education Support Team  Tel.: 03-4212-2110)</td>
</tr>
</tbody>
</table>

7 Announcement of Results

<table>
<thead>
<tr>
<th>Admission</th>
<th>Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 2023 (first round)</td>
<td>Middle of November 2022</td>
</tr>
<tr>
<td>April 2023 (second round)</td>
<td>Late of February 2023</td>
</tr>
<tr>
<td>October 2023</td>
<td>Late of February 2023</td>
</tr>
</tbody>
</table>

Further details will be sent to applicants.

Results will be mailed to the successful applicants. Announcement of results will be made on the SOKENDAI website (https://www.soken.ac.jp/en/admission/general_admission/result/) , however, results shall be confirmed by notification by mail. Inquiries regarding the results by telephone or other means will not be responded to.

8 Admission Procedures

(1) Admission period is scheduled as below:

- Early to mid-March 2023 for the enrollment of April 2023
- Late September 2023 for the enrollment of October 2023

Successful applicants must complete the admission procedures during the prescribed period. Further details will be notified to successful applicants separately.

(2) Fees required for admission are as follows.

- Entrance Fee: JPY282, 000
- Tuition Fee for six months: JPY267, 900
- Student Insurance Fee for five years: JPY5,750
Note:
(a) In case the entrance or tuition fees are revised at the time of or during enrollment, the revised fees shall be applied from the date of revision.
(b) Entrance fees shall not be refunded under any circumstances once the payment is made.

Premium for the student insurance, however, may be refunded only if applicants decline the admission by the cut-off dates as blow:

March 31, 2023 for the enrollment of April 2023
September 30, 2023 for the enrollment of October 2023

(3) Applicants who are currently employed full-time must submit the “Letter of Approval” issued by the employer that acknowledges the enrollment while employed. Resignation certificate must be submitted if you resign before you enroll at SOKENDAI.

(4) Applicants who are enrolled at a school other than SOKENDAI at the time of application (not including applicants who will have graduated/completed the school before you enroll at SOKENDAI) must submit the certificate of withdrawal from said school.

(5) Foreign nationals are strongly advised to obtain a College Student visa unless a particular reason would prohibit them from doing so. Detailed information on how to obtain this type of visa is available on the SOKENDAI’s website: http://www.soken.ac.jp/en/admissions/immigration/certificate.html

9 General Notes
(1) Before applying and taking the entrance examination, applicants should read through “Important Notes for Applicants”.
(2) Submitted documents shall not be returned. No changes or alternations to the submitted documents shall be accepted after filing.
(3) Admission might be revoked in case of any false entry or act of dishonesty on application documents and other documents.
(4) Applicants who wish to transfer to SOKENDAI from other graduate school must contact Student Affairs Section before the last day of the application period.
(5) Physically challenged applicants who require special consideration at the examination and after enrollment are advised to inform SOKENDAI three months prior to the application period.
(6) Applicants should inform the Student Affairs Section if they wish to withdraw their application.
(7) In case the applicant has changed the mailing address after submitting the application documents, please inform the Student Affairs Section of the change.
E-mail: gakusei@ml.soken.ac.jp, or Fax: +81-46-858-1632
(8) Students are not allowed to simultaneously register at other universities while studying at SOKENDAI.
(9) If there is any change for SOKENDAI admissions, we will announce on SOKENDAI website. Please make sure SOKENDAI website.
Extended Study Doctoral Program

Extended Study Doctoral Program is for students who have extenuating circumstances, such as being employed, so that they can study for a longer period instead of the 5-year standard program term. For further information, please contact the Educational Affairs Section.

E-mail: kyomu@ml.soken.ac.jp, or Fax: +81-46-858-1632

Security Export Control

Depending on the specifics of the education and research instructions they wish to receive upon entering the program, applicants may be subject to regulations on the export/transfer of controlled technologies based on the Foreign Exchange and Foreign Trade Law. Please consult each Program office for further details.

Privacy Policy

(1) Any personal information including applicant’s name and address submitted to SOKENDAI as part of the application documents shall be used during the application process such as applicant/examination procedures, notification of results and admission procedures. After enrollment, personal information shall also be used for student affairs (school register and course registration), student services (health care, tuition exemption and scholarship application, and career support) and administrative purposes of processing payments for entrance and tuition fees.

(2) Personal information obtained in the screening process such as examination results, shall be used for aggregate analyses of examination results and research for use in the screening process.
Important Notes for Applicants to Informatics Program  
(Five-year Doctoral Program)

1. Preliminary consultation

The Informatics Program offers all program applicants preliminary consultations with faculty members from whom they wish to receive supervision. This is to allow applicants to select a supervisor of their choice and obtain advice in advance on the content of research to be conducted after admission. Please note that if the supervisor you request is unable to accept you and there is no other suitable supervisor available, you will be rejected in the admission selection process. For this reason, please refer to the “Preliminary Consultation” information provided on the program’s website and be sure to select your supervisor through a preliminary consultation.

2. Applying for two programs

Applicants may apply for a second-choice program from either the Statistical Science Program or the Polar Science Program. However, please note that screening is conducted individually, and the date or venue may differ depending on the screening.

3. Important notes concerning interviews

The academic test for admission screening will be conducted by interview. The interview will take 40 minutes. It will consist of a presentation by the applicant and a question-and-answer session regarding the presentation, as well as a question-and-answer session regarding general matters related to basic technical knowledge and the contents of the submitted documents.

Your presentation must present your research plan after admission. In addition, you will be asked to choose an appropriate theme and discuss it for no more than 10 minutes. Examples of themes include the content of research you have conducted thus far, a recent academic paper or lecture that left a deep impression on you, the content of your Statement of Purpose, and the reason why you want to study in the Informatics Program.

You must submit your presentation materials in advance. The due date, which will be about one week prior to the interview day, will be specified at a later date. Please prepare your materials in PowerPoint or PDF format with a maximum of 10 pages (slides).

An LCD projector will be available for use in your presentation. Please bring your own laptop computer if you wish to use the projector.

4. If your application documents are in a language other than English or Japanese, please attach a Japanese or English translation.

5. In approximately 2,000 characters, summarize why you wish to conduct research in the Informatics Program, making reference to your past experience in Form 2 (Statement of Purpose). Limit your statement to around 1,000 words if writing in English.

6. Consider the books and papers you have read and lectures you have attended and list three that you
found interesting on **Form 13-1** and explain in a few lines what you found interesting about them.

7. Please submit **Form 12-1** and your TOEFL, TOEIC, or IELTS score sheet. This will be used by the program to determine your English proficiency.

   *Not required if your native language (first language) is English or you have received a bachelor’s degree from a university where English is the first language (this applies even if you expect to receive such a degree by the month before enrollment). However, you may be asked to submit additional documentation to prove this.

   *For details on score sheet submission, see “Submitting TOEFL/TOEIC/IELTS Scores” on the following page.

8. “Criteria for grading, evaluation” and “admission decision”

   Your submitted documents and the results of your interview will be comprehensively evaluated to determine the acceptability of your application. Particular attention will be given to the following:

   - Willingness to engage in research
   - Degree of awareness of the issues involved in research (theme-specific and in general)
   - Possession of the basic academic skills necessary to carry out research
   - Possession of the communication skills necessary to carry out research

9. Other matters

   Information on the Informatics Program is also available on the National Institute of Informatics website.

   Please visit the website (https://www.nii.ac.jp/graduate/) for the latest information.

10. Please contact the following office with inquiries regarding the above. (Note that this office is not the one to which application forms and other documents should be sent.)

    National Institute of Informatics
    International Affairs and Education Support Team
    2-1-2 Hitotsubashi, Chiyoda-ku, Tokyo 101-8430

    Tel: 03-4212-2110
    E-mail: daigakuin@nii.ac.jp
Submitting TOEFL/TOEIC/IELTS Scores

TOEFL, TOEIC, or IELTS scores are used to evaluate English proficiency in the entrance examination for the Informatics Program’s Doctoral Program (5-year program).

Please read and understand the following points regarding the submission of TOEFL/TOEIC/IELTS scores and prepare accordingly.

1. Term of score validity
   TOEFL/TOEIC: Test must have been taken within the last 5 years.
   IELTS: Test must be taken within the last 2 years.

2. Applicable tests
   TOEFL: TOEFL-iBT
   TOEIC: Listening & Reading
   IELTS: Academic Module Test
   *Group tests (TOEFL-ITP test and TOEIC-IP test) are not applicable.
   *The IELTS General Training Module test is not applicable.

3. Applicable score sheets
   TOEFL: “Official Score Report” or “Test Taker Score Report (Examinee Score Report)” (a copy may be submitted)
   TOEIC: “Official Score Certificate” or “TOEIC Listening & Reading Official Score Certificate” (a copy will not be accepted)
   IELTS: “Academic Module Test Report Form” (a copy will not be accepted)

4. Method of submission
   TOEFL: Employ the procedure for having the TOEFL administrator send your TOEFL Official Score Report directly to the Student Affairs Section, Academic and Student Affairs Division, The Graduate University for Advanced Studies (see Note 1 below) or submit your TOEFL Test Taker Score Report (Examinee Score Report) (a copy may be submitted) (see Note 2 below).
   TOEIC: Submit your TOEIC Official Score Certificate/TOEIC Listening & Reading Official Score Certificate (a copy will not be accepted) with your application form when you submit your application.
   IELTS: Employ the procedure for having the IELTS administrator send your Test Report Form directly to the Student Affairs Section, Academic and Student Affairs Division, The Graduate University for Advanced Studies (see Note 1 below) or submit the Test Report Form (a copy will not be accepted) with your application form when you submit your application.

If you are unable to obtain your TOEFL, TOEIC, or IELTS score sheet by the application deadline, you may bring it on the day of the interview test.

Note 1: When employing the procedure for having the test administrator send your TOEFL Official Score Report or IELTS Test Report Form directly:
   - TOEFL: Use [DI code: 7564] and employ the procedure for sending the report to The Graduate University for Advanced Studies.
IELTS: Conduct a search for [Organization name: SOKENDAI (The Graduate University for Advanced Studies)] and employ the procedure for sending the form to the Graduate University for Advanced Studies.

Please inform the Student Affairs Section, Academic and Student Affairs Division, The Graduate University for Advanced Studies that you have completed the above procedure for sending your score sheet when you submit your application form.

Note 2: If you submitted a copy of your TOEFL Test Taker Score Report (Examinee Score Report), be sure to bring the original on the day of the interview for verification.

5. Other matters

If you have questions concerning TOEFL, TOEIC, or IELTS, please refer to the official websites provided below or contact the test administrator.

TOEFL : https://www.cieej.or.jp/toefl/
TOEIC : http://www.iibc-global.org/toeic.html
IELTS : http://www.eiken.or.jp/ielts/
### III. Three-year Doctoral Program: Application Procedures and Important Notes

#### 1 Number of Students Accepted

<table>
<thead>
<tr>
<th>Program</th>
<th>April Admission</th>
<th>October Admission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropological Studies</td>
<td>Around 4</td>
<td></td>
</tr>
<tr>
<td>Japanese Studies</td>
<td>Around 3</td>
<td></td>
</tr>
<tr>
<td>Japanese History</td>
<td>Around 3</td>
<td></td>
</tr>
<tr>
<td>Japanese Literature</td>
<td>Around 2</td>
<td></td>
</tr>
<tr>
<td>Japanese Language Science</td>
<td>Around 3</td>
<td></td>
</tr>
<tr>
<td>Informatics</td>
<td>Around 12</td>
<td>A few</td>
</tr>
<tr>
<td>Statistical Science</td>
<td>Around 6</td>
<td>A few</td>
</tr>
<tr>
<td>Particle and Nuclear Science</td>
<td>Around 1</td>
<td></td>
</tr>
<tr>
<td>Accelerator Science</td>
<td>Around 1</td>
<td></td>
</tr>
<tr>
<td>Astronomical Science</td>
<td>Around 1</td>
<td></td>
</tr>
<tr>
<td>Fusion Science</td>
<td>Around 2</td>
<td>A few</td>
</tr>
<tr>
<td>Space and Astronautical Science</td>
<td>Around 3</td>
<td>A few</td>
</tr>
<tr>
<td>Molecular Science</td>
<td>Around 5</td>
<td></td>
</tr>
<tr>
<td>Materials structure Science</td>
<td>Around 1</td>
<td></td>
</tr>
<tr>
<td>Global Environmental Studies</td>
<td>Around 2</td>
<td></td>
</tr>
<tr>
<td>Polar Science</td>
<td>Around 1</td>
<td>A few</td>
</tr>
<tr>
<td>Basic Biology</td>
<td>Around 3</td>
<td>A few</td>
</tr>
<tr>
<td>Physiological Science</td>
<td>Around 6</td>
<td>A few</td>
</tr>
<tr>
<td>Genetics</td>
<td>Around 2</td>
<td>A few</td>
</tr>
<tr>
<td>Integrative Evolutionary Science</td>
<td>Around 1</td>
<td>A few</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>Around 62</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### 2 Qualifications for Application

Applicants must fulfill one of the following conditions

**Applicants who are not required to have qualification screening:**

1. Applicants who hold or are expected to take a Master’s degree or a Professional degree by the preceding month of enrollment.

2. Applicants on whom a Master’s degree or a degree equivalent to a Professional degree has been conferred or is expected to be conferred in a foreign country by the preceding month of enrollment.
(3) Applicants who have completed the correspondence courses provided by a school in a foreign country while residing in Japan, and have been conferred or are expected to be conferred a Master’s degree or a degree equivalent to a Professional degree by the preceding month of enrollment.

(4) Applicants who have completed or are expected to complete a program in an educational institute in Japan that provides courses from a foreign graduate school within the school education system of said foreign country, and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, and have been conferred or are expected to be conferred a Master’s degree or a degree equivalent to a Professional degree by the preceding month of enrollment.

(5) Applicants who have completed a course at the United Nations University and have been conferred or are expected to be conferred a degree equivalent to a Master’s degree by the preceding month of enrollment, in accordance with the Enforcement Regulation of the School Education Law, Article 156, Item 4.

**Applicants who are required to have qualification screening before the general application can be submitted:**

(6) Applicants who have completed a course of study at a school in a foreign country or an educational institute that has graduate school in a foreign country or the United Nations University, and have passed or will have passed the examinations and screening equivalent to those specified in Article 16-2 of the Standards for Establishment of Graduate Schools (1974 Ministry of Education, Science and Culture Ordinance Number 28), and who have been or will have been recognized by SOKENDAI as having academic abilities equivalent to those who have a Master’s degree. *1

(7) Applicants who have graduated from a university and have been or will have been engaged in research at a university or a research institute for at least two years by the preceding month of the enrollment, and have been recognized by SOKENDAI as having academic ability equivalent to or superior to those who have a Master’s degree or a Professional degree based on said research achievement.

(8) Applicants who have completed 16-year course of school education in a foreign country or 16-year course of school education by taking the correspondence courses provided by a school in a foreign country while residing in Japan, and thereafter, have been or will have been engaged in research at a university or a research institute for at least two years by the preceding month of the enrollment, and have been recognized by SOKENDAI as having academic ability equivalent to or superior to those who have a Master’s degree or a Professional degree based on said research achievement.

(9) Applicants who have been recognized by SOKENDAI as having academic ability equivalent to or superior to those who have a Master’s degree or a Professional degree by the individual screening of Admission Qualifications of SOKENDAI, and attain the age of 24 by the end of preceding month of enrollment. *1

*1 Applicants who have completed a six-year course of medical, dental, pharmaceutical or veterinary schools are required to be recognized by SOKENDAI as having academic ability equivalent to or superior to those who have a Master’s degree or a Professional degree by the individual screening of Admission Qualifications of SOKENDAI. For details, please refer to ‘3. Qualification Screening for Application’.
If you have any question regarding the qualification for admission, please contact the Student Affairs Section (E-mail: gakusei@ml.soken.ac.jp or telephone no.: +81-46-858-1525/1526) in advance.

3 Qualification Screening for Application

(1) Applicants who intend to apply under the provisions (6), (7), (8) and (9) in section 2 are required to submit the following documents to Student Affairs Section by the designated deadline. Application documents shall be withheld until the qualification screening is completed.

(2) Applicants who wish to apply under the provisions (6) through (8) in section 2 are required to submit the following documents for screening to be recognized as “having academic ability equivalent to those who have a Master’s degree or a Professional degree”. An interview will also be conducted, if necessary.

(3) Applicants who wish to apply under the provision (9) in section 2 above shall be screened as follows:

<table>
<thead>
<tr>
<th>Program</th>
<th>Procedure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informatics</td>
<td>Screening will be conducted based on the submitted documents. An interview may be added, if necessary.</td>
</tr>
</tbody>
</table>

(a) Documents required for Qualification Screening for Application are as follows;

i. Application for Certifying Applicant's Qualification (Form 7-2)

ii. Application Documents as specified in Section 5

   Application Fee, however, should be paid after the application is approved.

   (i.) and (ii.) above should be submitted all together. Please note that applicants might be asked to submit other documents by each program.

(b) Application Period regarding Qualification Screening

<table>
<thead>
<tr>
<th>Program</th>
<th>Application Period</th>
</tr>
</thead>
</table>
| Informatics  | April 2023 Admission (first round)  
               October 2023 Admission  
               August 29 (Monday) to September 1 (Thursday), 2022  
               November 14 (Monday) to November 17 (Thursday), 2022 |

Application must arrive no later than the last day of the application period without fail.

It must be received during 09:00~12:00, 13:00~17:00 on weekdays of the application period.

(c) Procedure for Qualification Screening

The complete set of application documents should be enclosed in the designated envelope and submitted by registered express mail. Applicants should write “Application Documents and Application for Certifying Applicant’s Qualification Enclosed” in red ink on the face of the envelope.

(d) Result of Qualification Screening for Application

The result of Qualification Screening for Application shall be notified prior to the application period. Applicants who have been approved by the screening should complete payment for the examination fee accordance with Form 8. After the remittance is completed, Form 8 on which the remittance receipt is attached should be submitted to Student Affairs Section.
4 Application Procedure

(1) Application Period

<table>
<thead>
<tr>
<th>Program</th>
<th>Application Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informatics</td>
<td>April 2023 Admission (first round) April 2023 Admission (second round)</td>
</tr>
<tr>
<td></td>
<td>Informatics September 22 (Thursday) to September 28 (Wednesday), 2022 December 8 (Thursday) to December 14 (Wednesday), 2022</td>
</tr>
</tbody>
</table>

The application must arrive no later than the last day of the application period without fail.
It must be received during 09:00~12:00, 13:00~17:00 on weekdays of the application period.

(2) Application Method

The complete set of application documents should be enclosed in the designated envelop and should be submitted by registered express mail. The application must reach SOKENDAI no later than the last day of the application period. Please note that application documents will not be accepted by any Parent Institute or Program office.

(Note)
Before submitting, please be sure to fill in and enclose all the necessary documents.
Please allow enough time to send the application documents, giving consideration to mail delivery conditions and the case of insufficient documents.

Mailing address:
Student Affairs Section, Academic and Student Affairs Division
The Graduate University for Advanced Studies, SOKENDAI
Shonan Village, Hayama, Miura, Kanagawa 240-0193 JAPAN

5 Application Documents

Applicants must consult their prospective supervisors prior to the application. Please read through the “Important Notes for Applicants” beforehand. Also, the application documents must fill in the application forms with black or blue pen without erasable pen.

(1) Application form and admission ticket for the examination (Form 1-B)

Please attach two identical photographs (4.5cm by 3.5cm taken within the past three months, upper-body, full-faced with no hat) on Form 1-B. Please read through the application guidelines. Your signature is required on Form 1-B.

(2) Academic transcripts (original)

(a) Applicants who intend to apply under the provision (1) in section 2 should submit the academic transcript from the graduate school or the Professional graduate school, and that from the undergraduate school. In case any of the credits was approved after transferred to the undergraduate school, academic transcripts from the technical college or other college are also required.

(b) Applicants who intend to apply under the provisions (2) to (6) in section 2 should submit the academic
transcript from the graduate school in said foreign country (a Master's degree or a Professional degree) and that from the undergraduate school concerning the Bachelor’s degree.

(c) Applicants who intend to apply under the provisions (7) to (9) in section 2 should submit the academic transcript from their final academic background.

(3) Certificate of (expected) graduation (original)

The certificate should state conferment of the Master's degree or the Professional degree.

(a) Applicants who intend to apply under the provision (1) in section 2 should submit a certificate of (expected) graduation from the graduate school which a Master's degree or a Professional degree has been conferred from.

(b) Applicants who intend to apply under the provision (2) to (5) in section 2 should submit the certificate from the National Institute for Academic Degrees and University Evaluation.

(c) Applicants who intend to apply under the provisions (6), (7), (8) or (9) in section 2 should submit a certificate of graduation of their final academic background.

(4) Summary of Previous Research Experience (Form 3)

(5) List of Research Presentations and Publications (Form 4)

Applicants who do not have any, please specify “None” on Form 4 and submit the form.

(6) Research Proposal (Form 5)

Applicants shall prepare Research Proposal (Form 5) specifying the outline of the research plan after enrollment. Those who apply to a second-choice program should copy the form and prepare the outline for the second-choice program separately.

(7) Examination fee of 30,000 yen

For payment details, please refer to Form 8. MEXT scholarship students do not have to bear the examination fee, however, they need to submit a certificate of MEXT scholarship student status.

(8) Recipient’s address label (Form 9)

(9) Envelope for Admission ticket for the examination

Applicant’s name, address and zip code (postal code) should appear on the envelope (attached to the application guidelines), and 704 yen of postage stamp should be affixed.

(10) Curriculum Vitae (Form 1-2, only for international applicants and Japanese applicants who received their education outside Japan)

(11) English proficiency

Applicants who wish to submit a TOEFL, TOEIC, or IELTS score shall select and submit the form indicating the method of English language proficiency evaluation (Form 12-2).

Applicants shall also submit English scores and other information, as appropriate, in accordance with the items they checked and the instructions provided in the “Important Notes for Applicants” section.

(12) Summary of dissertation (Master’s thesis)

Applicants who hold a master’s degree or are enrolled in a Master’s program and preparing a master's thesis shall submit Form 14 in the following cases:

• The language of the Master’s thesis is not English or Japanese
The Master’s thesis is being prepared (has not yet been submitted)

"If you are unable to submit your master’s thesis for any other reason, provide an outline of the research activities for which you obtained (or will obtain) your Master’s or other degree in Form 14. Also submit a statement providing the reason you are unable to submit your Master’s thesis (in a form of your choosing). Refer to the “Important Notes for Applicants” for details concerning language, number of characters, and other matters.

(13) Applicants who have a Master’s degree or who have submitted the Master’s thesis should submit two copies of Master’s thesis. Please specify “Master’s thesis” on the upper-right corner of the front page in red ink. Applicants who apply to a second-choice program should submit another set of copy of the Master’s thesis for the second-choice program separately.

(14) Applicants who have any publication of scientific paper or treatise should submit two copies of the publication.

Applicants who apply to a second-choice program should submit another set of copy of the publication for the second-choice program separately.

(15) Permission for Studying While in Employment (Form 6)

Applicants who are currently employed full-time are required to submit Permission for Taking the Entrance Examination (Form 6). In case the permission cannot be obtained or the applicant intends to resign before enrollment, s/he may instead submit a statement of reason sealed by her/himself. In this case, “Letter of Permission to be enrolled while employed” or “Certificate of Resign” must be submitted at the time of admission.

(16) Confirmation Letter regarding the Applicability of the Specific Categories for Compliance with Article 25(1) and (2) of the Foreign Exchange and Foreign Trade Act (Form 17)

Applicants to Residents in Japan (International Applicants who have been in Japan for 6 months or who have been employed in Japan) are required to submit Form 17. Please refer to the simple check flow chart (*) to complete applications in SOKENDAI prescribed form (Form 17). For this form details, please contact the Research Coordination Section. [E-mail: kenkyo@ml.soken.ac.jp]

* https://www.soken.ac.jp/cms_upload/tokuteiruikei-E.pdf

(17) A copy of Residence Card (International applicants residing in Japan) or a copy of passport (international applicants residing outside Japan at the time of application)

(Notes)

i. Incomplete documents shall not be accepted. No documents shall be returned.

ii. In case the applicant’s name has changed after marriage, etc., a copy of family register should be attached.

iii. Form 3, 4 and 5 are also available at our website.


iv. Application documents should be written in Japanese or English. If you submit the certificate neither in Japanese nor English, please also attach the certificate in Japanese or English.
6 Screening Procedures
Screening will be conducted based on submitted application documents and results of academic tests. For details of the screening methods for this program, please refer to “Important Notes”.
If you apply to more than two programs, please note that screening is conducted individually, and the date or venue may differ depending on the screening.

<table>
<thead>
<tr>
<th>Program</th>
<th>Examination Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informatics</td>
<td>November 1 (Tue) to November 10 (Thu), 2022</td>
</tr>
<tr>
<td></td>
<td>January 16 (Mon) to January 27 (Fri), 2023</td>
</tr>
</tbody>
</table>

(Note) Detailed information about the time and place of the examination will be issued with the admission ticket for the exam. In case the ticket shall not be delivered one week prior to the date of examination, please contact the Student Affairs Section. Please see following website for the delivery status of admission ticket.

Venue of the examination

<table>
<thead>
<tr>
<th>Program</th>
<th>Location and Directions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informatics</td>
<td>National Institute of Informatics (National Center of Sciences Building) 2-1-2 Hitotsubashi, Chiyoda-ku, Tokyo 101-8430</td>
</tr>
<tr>
<td></td>
<td>· Tokyo Metro Hanzomon Line, Toei Mita Line, and Toei Shinjuku Line: Jimbocho Station Exit A8</td>
</tr>
<tr>
<td></td>
<td>· Tokyo Metro Tozai Line: Takebashi Station Exit 1b</td>
</tr>
<tr>
<td></td>
<td>· 3-to-5 minute walk from each station</td>
</tr>
<tr>
<td></td>
<td>· <a href="https://www.nii.ac.jp/graduate/en/">https://www.nii.ac.jp/graduate/en/</a></td>
</tr>
<tr>
<td></td>
<td>(Contact: International Affairs and Education Support Team  Tel.: 03-4212-2110)</td>
</tr>
</tbody>
</table>

7 Announcement of Results

<table>
<thead>
<tr>
<th>Admission</th>
<th>Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 2023 (first round)</td>
<td>Middle of November, 2022</td>
</tr>
<tr>
<td>April 2023 (second round)</td>
<td>Late of February, 2023</td>
</tr>
<tr>
<td>October 2023 (first round)</td>
<td>Late of February, 2023</td>
</tr>
</tbody>
</table>

Further details will be sent to applicants.
Results will be mailed to all applicants (not including those who have withdrawn from examination). Announcement of results will be made on the SOKENDAI website (https://www.soken.ac.jp/en/admission/general_admission/result/), however, results shall be confirmed by the notice sent to the successful applicants by mail. Inquiries regarding the results by telephone or other means will not be responded.

8 Admission Procedures
(1) Admission period is scheduled as below:
   Early to mid-March 2023 for the enrollment of April 2023
Late September 2023 for the enrollment of October 2023
Successful applicants must complete the admission procedures during the prescribed period. Further
details will be notified to successful applicants separately.

(2) Fees required for admission are as follows.

   Entrance Fee: JPY 282,000
   Tuition Fee for six months: JPY 267,900
   Student Insurance Fee for three years: JPY 3,620
   (Personal Accident Insurance for Students Pursuing Education and Research)

Note:
(a) In case the entrance or tuition fees are revised at the time of or during enrollment, the revised fees
    shall be applied from the date of revision.
(b) Entrance fees shall not be refunded under any circumstances once the payment is made. Premium
    for the student insurance, however, may be refunded only if applicants decline the admission by the
cut-off dates as blow:

   March 31, 2023 for the enrollment of April 2023
   September 30, 2023 for the enrollment of October 2023

(3) Applicants who are currently employed full-time should submit the “Letter of Approval” issued by the
employer that acknowledges the enrollment while employed. Resignation certificate must be submitted if
you resign before you enroll at SOKENDAI.

(4) Applicants who are enrolled at a school other than SOKENDAI at the time of application (not including those
who will have graduated from/completed the school before you enroll at SOKENDAI) must submit the
certificate of withdrawal from said school.

Foreign nationals are strongly advised to obtain a College Student visa unless a particular reason would prohibit
them from doing so. Detailed information on how to obtain this type of visa is available on the SOKENDAI's
website: https://www.soken.ac.jp/en/campuslife/international/immigration/

9 General Notes

(1) Before applying and taking the entrance examination, applicants should read through “Important Notes
for Applicants” on pages 32-38.

(2) Submitted documents shall not be returned. No changes or alternations to the submitted documents will
be accepted after filing.

(3) Admission might be revoked in case of any false entry or act of dishonesty on application documents and
other documents.

(4) Applicants who wish to transfer to SOKENDAI from other graduate school must contact Student Affairs
Section before the last day of the application period.

(5) Physically challenged applicants who need special consideration at the examination and after enrollment
are advised to inform SOKENDAI three months prior to the application period.

(6) Applicants should inform the Student Affairs Section if they wish to withdraw their application.
(7) In case the applicant has changed the mailing address after submitting the application documents, please inform the Student Affairs Section of the change.

E-mail: gakusei@ml.soken.ac.jp, or Fax: +81-46-858-1632

(8) Students are not allowed to simultaneously register at other universities while studying at SOKENDAI.

(9) If there is any change for SOKENDAI admissions, we will announce on SOKENDAI website. Please make sure SOKENDAI website.

10 Extended Study Doctoral Program

Extended Study Doctoral Program is for students who have extenuating circumstances, such as being employed, so that they can study for a longer period instead of the 3-year standard program term. For further information, please contact the Educational Affairs Section.

E-mail: kyomu@ml.soken.ac.jp, or Fax: +81-46-858-1632

11 Security Export Controls

Depending on the specifics of the education and research instructions they wish to receive upon entering the program, applicants may be subject to regulations on the export/transfer of controlled technologies based on the Foreign Exchange and Foreign Trade Law. Please consult each Program office for further details.

12 Privacy Policy

(1) Any personal information including applicant’s name and address submitted to SOKENDAI as part of the application documents shall be used during the application process such as applicant/examination procedures, notification of results and admission procedures. After enrollment, personal information shall also be used for student affairs (school register and course registration), student services (health care, tuition exemption and scholarship application, and career support) and administrative purposes of processing payments for entrance and tuition fees.

(2) Personal information obtained in the screening process such as examination results, shall be used for aggregate analyses of examination results and research for use in the screening process.
Important Notes for Applicants to Informatics Program
(Three-year Doctoral Program)

1. Preliminary consultation
   The Informatics Program offers all program applicants preliminary consultations with faculty members from whom they wish to receive supervision. This is to allow applicants to select a supervisor of their choice and obtain advice in advance on the content of research to be conducted after admission. Please note that if the supervisor you request is unable to accept you and there is no other suitable supervisor available, you will be rejected in the admission selection process. For this reason, please refer to the “Preliminary Consultation” information provided on the program’s website and be sure to select your supervisor through a preliminary consultation.

2. Applying for two programs
   Applicants may apply for a second-choice program from either the Statistical Science Program or the Polar Science Program. However, please note that screening is conducted individually, and the date or venue may differ depending on the screening.

3. Important notes concerning interviews
   The academic test for admission screening will be conducted by interview. The interview will take 40 minutes. It will consist of a presentation by the applicant and a question-and-answer session regarding the presentation, as well as a question-and-answer session regarding general matters related to technical knowledge and the contents of the submitted documents.
   Your presentation should be no more than 20 minutes in length and should include a description of the research that you have conducted thus far and the research that you would like to conduct in the program. Prepare materials in English for one research topic (for a presentation of at least 5 minutes) and present them in English. A question-and-answer session will be held in English concerning your presentation in English.
   You must submit your presentation materials in advance. The due date, which will be about one week prior to the interview day, will be specified at a later date.
   Please prepare your materials in PowerPoint or PDF format with a maximum of 20 pages (slides).
   An LCD projector will be available for use in your presentation. Please bring your own laptop computer if you wish to use the projector.
   *Research you conducted for the preparation of your Master’s thesis or similar research you have conducted recently.

4. If your application documents are in a language other than English or Japanese, please attach a Japanese or English translation.

5. “Criteria for grading, evaluation” and “admission decision”
   Your submitted documents and the results of your interview will be comprehensively evaluated to determine the acceptability of your application. Particular attention will be given to the following:
   - Willingness to engage in research
   - Possession of a vigorous and flexible spirit of inquiry
   - Possession of an independent outlook with respect to research
   - Possession of sufficient ability to carry out research based on past research achievements
   - Possession of the basic academic skills and language ability necessary to carry out research

6. Other matters
   Information on the Informatics Program is also available on the National Institute of Informatics website.
   Please visit the website (https://www.nii.ac.jp/graduate/) for the latest information.

7. Please contact the following office with inquiries regarding the above. (Note that this office is not the one to which application forms and other documents should be sent.)
Submitting TOEFL/TOEIC/IELTS Scores

You may submit a TOEFL, TOEIC, or IELTS score sheet if you wish. Submittal of a score sheet is optional; however, if you chose to submit one, it will be used to help determine your English language proficiency, so please read and understand the following points regarding the submission of TOEFL/TOEIC/IELTS scores and prepare accordingly. If you will submit a score sheet, select the method of submission on Form 12-2.

1. Term of score validity
   - TOEFL/TOEIC: Test must have been taken within the last 5 years.
   - IELTS: Test must be taken within the last 2 years.

2. Applicable tests
   - TOEFL: TOEFL-iBT
   - TOEIC: Listening & Reading (Open Test)
   - IELTS: Academic Module Test
   *Group tests (TOEFL-ITP test and TOEIC-IP test) are not applicable.
   *The IELTS General Training Module tests is not applicable.

3. Applicable score sheets
   - TOEFL: “Official Score Report” or “Test Taker Score Report (Examinee Score Report)” (a copy may be submitted)
   - TOEIC: “Official Score Certificate” or “TOEIC Listening & Reading Official Score Certificate” (a copy will not be accepted)
   - IELTS: “Academic Module Test Report Form” (a copy will not be accepted)

4. Method of submission
   - TOEFL: Employ the procedure for having the TOEFL administrator send your TOEFL Official Score Report directly to the Student Affairs Section, Academic and Student Affairs Division, The Graduate University for Advanced Studies (see Note 1 below) or submit your TOEFL Test Taker Score Report (Examinee Score Report) (a copy may be submitted) (see Note 2 below).
   - TOEIC: Submit your TOEIC Official Score Certificate/TOEIC Listening & Reading Official Score Certificate (a copy will not be accepted) with your application form when you submit your application.
   - IELTS: Employ the procedure for having the IELTS administrator send your Test Report Form directly to the Student Affairs Section, Academic and Student Affairs Division, The Graduate University for Advanced Studies (see Note 1 below) or submit the Test Report Form (a copy will not be accepted) with your application form when you submit your application.

If you are unable to obtain your TOEFL, TOEIC, or IELTS score sheet by the application deadline, you may bring it on the day of the interview test.

Note 1: When employing the procedure for having the test administrator send your TOEFL Official Score Report or IELTS Test Report Form directly:
   - TOEFL: Use [DI code: 7564] and employ the procedure for sending the report to The Graduate University for Advanced Studies.
   - IELTS: Use [Organization name: SOKENDAI (The Graduate University for Advanced Studies)] and employ the procedure for sending the form to the Graduate University for Advanced Studies.
   - Please inform the Student Affairs Section, Academic and Student Affairs Division, The Graduate University for Advanced Studies that you have completed the above
procedure for sending your score sheet when you submit your application form.

Note 2: If you submitted a copy of your TOEFL Test Taker Score Report (Examinee Score Report), be sure to bring the original on the day of the interview for verification.

5. Other matters
   If you have questions concerning TOEFL, TOEIC, or IELTS, please refer to the official websites provided below or contact the test administrator.
   TOEFL: https://www.cieej.or.jp/toefl/
   TOEIC: http://www.iibc-global.org/toeic.html
   IELTS: http://www.eiken.or.jp/ielts/
IV. The course subjects and the faculty members

Please see the websites below for course subjects and the faculty members.

SOKENDAI website

Inforatics Program
URL https://www.nii.ac.jp/graduate/en/about/advisor/