

SOKENDAI

(The Graduate University for Advanced Studies)

Tuition Payment Methods

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April 1, 2019

Tuition Fee

Basically, half of the annual tuition fee must be paid each for the first semester and the second semester.

(It is possible to pay the total fee in one payment by making an overture.)

The tuition fee (one year) for the AY2019 of SOKENDAI is as shown in Table 1.

【Table 1】

Semester	Fee per semester	Annual fee
First semester (Apr. – Sep.)	267,900 yen	535,800 yen
Second semester (Oct. – Mar. 2020)	267,900 yen	

Tuition Payment Methods

There are two tuition fee payment methods: automatic payment transfer from personal bank account and direct transfer to the university's bank account.

Payment by automatic payment transfer from personal bank account

Basically, SOKENDAI asks that tuition fee is paid by automatic payment transfer from personal bank accounts. If you wish to pay by automatic transfer to the university's bank account, please contact the Accounting Section. We'll send "Request form for account transfer / Application form for automatic transfer" from the university. Please note that "Request form for account transfer / Application form for automatic transfer" must be submitted one month before the automatic transfer date.

Automatic Transfer Date

The automatic transfer dates for each semester are shown in Table 2. The payment will be deducted from the account that was specified on the "Request form for account transfer / Application form for automatic transfer". Please make sure that the bank account balance is above the tuition payment by the previous day of the transfer date.

【Table 2】

Semester	Transfer Date
Payment for first semester (Apr. – Sep.)	May. 7 (Tue.), 2019
Payment for second semester (Oct. – Mar. 2020)	Oct. 28 (Mon.), 2019

*If the transaction of the tuition payment is not completed for reasons such as insufficient balance, the payment will be deducted on the 27th of the following month (the closest business day after the 27th if it falls on a bank holiday).

***For those who applied for tuition waiver, we will inform you of the automatic transfer date together with the result of the evaluation.**

Payment by direct transfer to university bank account

Should you wish to pay by direct transfer to the university bank account, we will send you a **“transfer request form”** for our university bank account. Please process the transfer from your nearest financial institute **by the deadline specified on the “transfer request form”**.

*The transfer request form for tuition waiver applicants will be sent out together with the evaluation result notice.

Notice !

- ◆ **Please note that the processing fee will be charged to the payer**

Tuition Waiver

Processing of tuition waiver applicant

For students who have applied for tuition waiver, tuition payment will be put on hold until the decision has been made on whether or not to approve the waiver. The “Request form for account transfer / Application form for automatic transfer” and “transfer request form” will not be sent until we notify the applicant of the evaluation result on the approval of tuition waiver.

Tuition waiver evaluation result and tuition payment

Along with the evaluation result notice, information will be given on the details of the tuition payments for the students denied, approved for payment postponement. For each payment due date, please refer to appended Table 3.

【Table 3】

		Waiver disapproved applicants	Applicants approved for payment postponement
Notification period	First Semester	Early July, 2019	
	Second Semester	Early December, 2019	
Payment due date	First Semester	Jul. 29 (Mon.), 2019	Sep. 13 (Fri.), 2019
	Second Semester	Jan. 27 (Mon.), 2020	Mar. 13(Fri.), 2020
Amount of payment		267,900 yen	267,900 yen

Policies Concerning Unpaid Tuition

Please make sure to meet the due date for tuition payment. Please be aware that a collection letter will be sent to students who have not paid tuition by the due date.

According to the university code, students who fail to pay overdue tuition regardless of demands for payment will be **expelled**.

Contact

Please contact the relevant section shown below for any questions or further clarifications.

【Tuition payment method】

SOKENDAI (The Graduate University for Advanced Studies)
Financial Affairs Division, Accounting Section
TEL : 046-858-1514 E-mail : keiri@ml.soken.ac.jp

【Tuition waiver】

SOKENDAI (The Graduate University for Advanced Studies)
Academic and Student Affairs Division, Student Affairs Section
TEL : 046-858-1525,1526 E-mail : gakusei@ml.soken.ac.jp