

Department of Informatics, School of Multidisciplinary Sciences  
The Graduate University for Advanced Studies, SOKENDAI Application  
Guidelines October 2021 (SOKENDAI Recommendation)  
(Monbukagakusho: MEXT Scholarship Student)  
Special Program: “Interdisciplinary PhD Program on AI and Data Science for  
Global Leaders”

## 1. General Prospectus

The Graduate University for Advanced Studies, SOKENDAI was founded on October 1, 1988 as one of the national universities of Japan. The basic idea of SOKENDAI is to develop a new system of postgraduate education in Japan. Its key features are as follows;

- 1) SOKENDAI offers both three-year and five-year doctoral programs.
- 2) SOKENDAI consists of six schools with 20 departments operated by 17 Inter-University Research Institutes and Independent Administrative Institutions (“parent institutions”).
- 3) Research and education are carried out in close cooperation with the parent institutions.
- 4) Broad and international visions are fostered by enhanced interchange among all departments and other universities in Japan and abroad.

The parent institutions provide Japanese and foreign scientists with opportunities to conduct advanced joint research in various branches of science. They are equipped with extensive research facilities and function as centers for advanced studies. At present, they are cooperating in establishing a world-class program of postgraduate education in SOKENDAI.

## 2. Department Outlines

Informatics is a new scientific field that studies many problems related to information extensively and synthetically. It is based on a core of traditional information science and engineering, but is a multidisciplinary science covering humanities informatics and social informatics as well.

Moreover, informatics serves as a pillar of almost all scientific fields in that the information technology (IT) for supporting information expression, collection, circulation, management, processing, and use is essential. Informatics plays an important role when results in one field are applied to other scientific fields and produce still newer research subjects and methods; it also greatly contributes to such goals as advances in industry and improvement in human life through applications of scientific research results.

The Department of Informatics at SOKENDAI consists of six sub-fields: Foundations of

Informatics, Information Infrastructure Science, Software Science, Multimedia Information Science, Intelligent Systems Science, and Information Environment Science. It has a unique education system where National Institute of Informatics (NII) provides an excellent education and research environment for Ph.D. students of the department with rich and advanced IT facilities as well as leading IT researchers. Internationality is also one of the notable strengths of the department; more than 80 students including many foreign students from over ten countries are learning together, and many classes and seminars are conducted in English. Through their daily life in the department, students are able to gain valuable experiences in a multicultural, multilingual environment, which will likely help in their future global activities.

List of Faculty: <https://www.nii.ac.jp/graduate/en/about/advisor/>

### 3. Special Program

This MEXT scholarship is offered for the special program “Interdisciplinary PhD Program on AI and Data Science for Global Leaders”, which has been granted to SOKENDAI by MEXT. The program aims at developing next-generation global researchers and highly skilled professionals who should lead researches on Artificial Intelligence (AI) and Data Science (DS) as well as many scientific fields that apply AI and DS. The Department of Informatics of SOKENDAI, as one of the member departments of the program, will accept outstanding students for 3-year and 5-year Ph.D. courses who wish to study in AI and/or DS fields under the name of this program.

For this program, application is open to anybody who has any nationality of a country that has diplomatic relations with Japanese government. However, based on the strategy by Japanese government on accepting foreign students to gain from the advancements of other countries, around 50% of the positions are to be reserved for applicants from Southeast Asian countries in this program.

### 4. Doctor’s Degree Requirements

Doctor of Philosophy shall be conferred to students who have satisfied the requirements of their respective program as prescribed below.

[Three-year doctoral program]

Students must be enrolled in SOKENDAI for at least three years; additionally, they must earn the necessary credits, receive necessary research guidance, and pass the examination for a doctoral thesis. Students who are recognized as having achieved significant progress may be able to graduate in a shorter time frame.

[Five-year doctoral program]

Students must be enrolled in SOKENDAI for at least five years; additionally, they must earn the

necessary credits, receive necessary research guidance, and pass the examination for a doctoral thesis. Students who are recognized as having achieved significant progress may be able to graduate in a shorter time frame.

## 5. Qualifications for Application

[Qualifications for the three-year doctoral program]

Applicants must fulfill one of the following conditions;

- 1) Applicants on whom a Master's degree or a degree equivalent to a professional degree has been conferred or is expected to be conferred in a foreign country by the preceding month of enrollment;
- 2) Applicants who hold or are expected to obtain a Master's degree or a professional degree by the preceding month of enrollment in Japan;
- 3) Applicants who have been recognized by SOKENDAI as having academic ability equivalent to or superior to those who have a Master's degree or a professional degree by the individual screening of Admission Qualifications of SOKENDAI, and attain the age of 24 by the end of preceding month of enrollment. (Note)

Notes:

\*Applicants who intend to apply under the provision (3) above are required to have qualification screening to confirm "having academic ability equivalent to those who have a Master's degree or a professional degree" before the application can be submitted. If applicable, please contact the Student Affairs Section by email in advance.

\* The qualifications concern not the date of completion of the master's course of study, but the date of conferral of a master's or equivalent professional degree. Those who have completed or are expected to complete a master's course before the time of enrollment in the program, but are not expected to be granted a master's or professional degree by that time must take extra screening procedures before the application.

\*Other than the qualifications above (Qualification 1 to 3), eligible applicants include those who otherwise satisfy or will satisfy qualification requirements for admission to SOKENDAI. If you have any questions regarding the qualification for admission, please contact the Student Affairs Section in advance.

[Qualifications for the five-year doctoral program]

Applicants must fulfill one of the following conditions;

- 1) Applicants who have completed or are expected to complete a 16-year course of school

education in a foreign country by the preceding month of enrollment;

- 2) Applicants who have graduated or are expected to graduate from a Japanese university specified in Article 83 of the School Education Law by the preceding month of enrollment;
- 3) Applicants who have been conferred or are expected to be conferred a degree equivalent to a Bachelor's degree by the preceding month of enrollment by completing an educational course of three or more years in a foreign university or in a foreign educational institute;
- 4) Applicants who have completed a 15-year course of school education in a foreign country by the end of preceding month of enrollment; (Note)
- 5) Applicants who have been recognized as having academic ability equivalent to a university graduate or higher by the individual screening of Admission Qualifications of SOKENDAI, and attain the age of 22 by the end of preceding month of enrollment. (Note)

Notes:

Applicants who intend to apply under the provisions (4) or (5) are required to have qualification screening before the application can be submitted. If applicable, please contact the Student Affairs Section by email in advance.

\*Other than the qualifications above (Qualification 1 to 5), eligible applicants include those who otherwise satisfy or will satisfy qualification requirements for admission to SOKENDAI. If you have any questions regarding the qualification for admission, please contact the Student Affairs Section in advance.

## 6. Application Procedures

[Application Period]

November 19 to November 27, 2020

\*The application must arrive no later than the last day of the application period without fail.

[Application Method]

Please contact a faculty member of the department whom you would like to study under in advance. The complete set of application documents must be submitted **by registered express mail or a similar service.**

The application must reach SOKENDAI no later than the last day of the application period.

Mailing address;

Student Affairs Section, Division of Academic and Student Affairs  
The Graduate University for Advanced Studies, SOKENDAI  
Shonan Village, Hayama, Miura, Kanagawa 240-0193 JAPAN  
Telephone number +81-46-858-1526

## 7. Selection Schedule and Method

Early December, 2020: Online interview and document screening

Make sure that applicants have to contact a faculty member of the Department whom the applicant would like to study under before preparing the application documents.

\* Applicants will be separately informed of additional selection details after their documents have been submitted.

## 8. Announcement of Result

Preliminary admission and scholarship announcements will be sent in April 2021.

Final announcements will be sent by July 2021.

## 9. Contact details for inquiries

Student Affairs Section, Division of Academic and Student Affairs

The Graduate University for Advanced Studies, SOKENDAI

E-mail: [gakusei@ml.soken.ac.jp](mailto:gakusei@ml.soken.ac.jp)

## Application Guidelines for Japanese Government (Monbukagakusho: MEXT) Foreign Research Student Scholarship 2021 (SOKENDAI Recommendation)

The Ministry of Education, Culture, Sports, Science and Technology (MEXT) offers a Japanese government scholarship to foreign students who wish to study at SOKENDAI by its recommendation as follows.

### 1. Qualifications and conditions

#### 1) Applicants:

The scholarship is offered to new foreign students who have earned the equivalent level of a graduate with outstanding academic performance. The applicant must have a minimum GPA 2.3 or higher and are expected to maintain the equivalent level during the scholarship period.

#### 2) Nationality:

The applicant must hold a nationality of a country that has diplomatic relations with the Japanese government. The applicant who holds Japanese citizenship at the time of application is not eligible.

#### 3) Age:

The applicant must be under 35 years old as of April 1, 2021. (The applicant must have been born on or after April 2, 1986.)

#### 4) Academic Background:

The applicant for the five-year doctoral program must have completed a 16-year course of study in the educational institutions of a foreign country or is expected to complete such course of study by September 30, 2021.

The applicant for the three-year doctoral program must have been granted or be expected to be granted a Master's degree or a professional degree by September 30, 2021.

For the detail, please find "4. Qualifications for Application" in the application guidelines.

#### 5) Study Area:

The study area must be in the same field as the applicant has studied or in the related one. The field of study must be the one available at SOKENDAI.

#### 6) Language ability:

The applicant must fulfill following status.

- a) Holds an English proficiency test score equivalent to B2 or above on the CEFR (Common European Framework of Reference for Languages).

To see the CEFR Equivalency Chart, please confirm following webpage.

[https://www.soken.ac.jp/cms\\_upload/CEFR.pdf](https://www.soken.ac.jp/cms_upload/CEFR.pdf)

- b) Has completed an educational program whose primary language of instruction is English that satisfies the entrance requirements to the Five-year doctoral program or Three-year doctoral program at SOKENDAI

7) Health:

The applicant must be physically and mentally healthy enough to take graduate studies at a university in Japan.

8) Arrival in Japan:

The applicant must be able to arrive in Japan on the dates designated by SOKENDAI in the period between the middle of September and the beginning of October, 2021. (The applicant who cannot arrive in Japan within the designated period should decline the acceptance. Those who arrive in Japan before the designated date for personal reasons will NOT be provided traveling expenses to Japan.)

9) Visa Requirement:

If selected, the applicant will be required to acquire a “Student (ryugaku)” visa in the home country prior to coming to Japan and enter Japan with “Student” status. Therefore, the successful applicant who is already in Japan under a different resident status must change his/her resident status to “Student” by the end of September, 2021 and re-enter Japan with “Student” status. (The applicant who comes to Japan with a visa or resident status other than “Student” will NOT qualify for the Japanese government scholarship. Also, please note that the applicant who changes his/her resident status to any status other than “Student” after entry into Japan will lose his/her status of a Japanese government scholarship student.) Please be informed that there is a possibility that your application for the original resident status may not be approved after the period of MEXT scholarship student.

10) Others:

The student under the conditions stated below will NOT be considered as a candidate.

- a) Military personnel and military civilian employees registered on the active list;
- b) The applicant who is not able to arrive in Japan on the appointed dates;
- c) The applicant who has received the MEXT scholarship within the past three years (However; this restriction does not apply to those who have been enrolled as a scholarship student in Japanese language and culture program or as a scholarship student in the Japan-Korea Joint Undergraduate Course for Science and Engineering.)
- d) The applicant will not be accepted if he/she applies for another MEXT scholarship.
- e) The applicant will not be eligible for this scholarship if he/she has enrolled in a Japanese university with “Student (ryugaku)” status at the time of the application and

have enrolled/will be enrolled in a Japanese university as a privately-financed foreign student between the time of application and the beginning of the scholarship payment. If the applicant who has enrolled/will be enrolled in a Japanese university as a privately-financed foreign student surely knows at the time of the application that he/she will return to his/her home country before the scholarship period starts and will acquire a "Student" visa and enter Japan with the visa, the preceding paragraph shall not apply to the applicants.

- f) The applicant will not be accepted if he/she has already won a scholarship from another institution (including the government of his/her home country) other than MEXT.

## 2. Term of Scholarship

- 1) Three-year doctoral program

If the grantee will directly enroll in the three-year doctoral program after coming to Japan, the scholarship will be payable for three years (standard program term, starting October 2021 and finishing September 2024.)

- 2) Five-year doctoral program

If the grantee will directly enroll in the five-year doctoral program after coming to Japan, the scholarship will be payable for two years (the first two years of the standard program term, starting October 2021 and finishing September 2023.) For the grantee to extend his/her scholarship till the end of the standard program term (till September 2026), he/she should make an application for the extension of the scholarship which must be approved by MEXT. Please note that depending on his/her academic achievement and the budget condition of MEXT, his/her application will not necessarily be approved.

## 3. Scholarship Benefits

- 1) Scholarship amount:

The scholarship amount for 2021 has not been fixed yet.

For reference, the scholarship amount for 2020 is as follows.

Enrolled Program	Amount of Stipends per month
1 and 2-year student of five-year doctoral program	147,000 yen
3 to 5-year student of five-year doctoral program, 1 to 3-year student of three-year doctoral program	148,000 yen

The amount for 2021 may change depending on the budget conditions.

The scholarship will NOT be paid to the grantee who takes a leave of absence from the



university or does not attend classes for an extended period of time.

2) Transportation to Japan:

According to his/her itinerary and route as designated by MEXT, the grantee will be provided an economy class air ticket from the international airport nearest to his/her home address to Narita airport, or the international airport in Japan nearest to the campus of SOKENDAI where the grantee is placed. Other expenses such as inland transportation from his/her place of residence to the international airport, airport tax, and any special taxes on overseas travel, will NOT be provided. (The address stated in the application is considered as "home address of the grantee".)

\*No air tickets will be issued to the grantee for a route from any countries other than the country of his/her nationality.

3) Transportation from Japan:

For the grantee who returns to his/her home country by a specified date after the period of his/her scholarship has ended, MEXT will pay for an economy class air ticket from Narita airport or the international airport in Japan nearest to the campus of SOKENDAI where the grantee is placed to the international airport nearest to his/her home address.

\* The grantee should purchase air travel insurance at his/her own expense.

\* The airports for departure and return should be in the country of the grantee's nationality.

4) Tuition:

Fee for the matriculation and tuition at SOKENDAI will be paid by MEXT.

#### 4. Recommendation and Selection

1) Scholarship Recommendation:

After screening at SOKENDAI, the President of SOKENDAI, recommends the applicant who has shown academic excellence to MEXT.

2) Scholarship Selection:

Candidates are screened and selected by the selection committee from a pool of applicants recommended by presidents of all universities in Japan. Based on the result of screening and selection by the committee, MEXT selects grantees and their term of scholarship.

3) Documents to be submitted:

**If the applicant cannot prepare some application documents due to measures to prevent the spread of the novel coronavirus, SOKENDAI allows the submission after the application period. However, if you can submit the documents as electronic files**

**instead of the originals, submit them during the application period, and the originals later.**

- a) Application Form (Attached)
- b) Field of study and Research Plan (Attached)
- c) Photograph or digital image sized 4.5 cm x 3.5 cm taken within the past six months (Full-faced photograph. When photographed, the applicant must not wear a hat or cap hiding a part of his/her face or head. The applicant must write his/her name and nationality on the back of the photograph.)
- d) Proof of nationality (A copy of the applicant's passport is most preferable.)
- e) Certified academic records (originals or certified copies)

The applicant must submit certified academic records of each academic year of all universities attended (issued by the university attended.)

- The applicant who applies for the three-year doctoral program must submit the official transcripts from both undergraduate and graduate schools.
  - The applicant who applies for the five-year doctoral program must submit the official transcripts from the undergraduate school.
  - Submit official transcripts of each academic year of all the universities or graduate schools you have attended.
- f) Diploma or degree certificate (originals or certified copies)

The applicant must submit a diploma or degree certificate of all universities attended (or a document certifying that the applicant will graduate from the university by September 2021.)

- The applicant who applies for the three-year doctoral program must submit the certificate of graduation both undergraduate and graduate schools.
  - The applicant who applies for the five-year doctoral program must submit the certificate of graduation from the undergraduate school.
  - The applicant who has not yet graduated from a university must submit an attested document certifying that the applicant will graduate from the university before entering the doctoral program.
- g) Proof of the applicant's academic level, such as the academic ranking in his/her previous university (e.g., GPA, ABC grading, ranking of academic achievement.)
  - h) Dean's recommendation letter from the home institution, addressed to the President of SOKENDAI (original)
  - i) Documents showing the applicant's research ability

- I. The applicant who applies for the three-year doctoral program

The applicant must submit a copy of Master's thesis or, if the applicant is in

Master's program at the timing of application, a summary of Master's thesis.

\*If the applicant cannot submit a copy of Master's thesis, submit a summary of Master's thesis and a document which explains the reason why he/she cannot submit the copy of Master's thesis (Free form).

\*If the applicant has no thesis, submit documents showing the applicant's research ability such as papers or reports etc.

II. The applicant who applies for the five-year doctoral program

The applicant must submit a copy of graduation thesis or relevant documents such as papers, reports, etc. (Free Form)

j) Certificate of English proficiency

The applicant must submit a certificate of English as follow.

- i. Official score report, such as TOEFL, IELTS, TOEIC L&R and S&W, proving that applicants have their English proficiency equivalent to CEFR (Common European Framework of Reference for Languages) B2 level or above. Please note that the applicant must have been taken one of the above tests after January 1, 2019
- ii. The applicant for the Five-year doctoral program: certificate that he/she has completed a bachelor's course in English as main language
- iii. The applicant for the Three-year doctoral program: certificate that he/she has completed a master's course in English as main language

If one of the above tests are scheduled but the result will not be in time for the application, contact the Student Affairs Section, SOKENDAI

- k) Proof of the applicant's specific knowledge and capability in his/her field, such as a commendation for research achievement (optional)

## 5. Additional considerations

- 1) The documents above must be prepared in Japanese or English. If the documents are prepared in languages other than Japanese or English, the official English translation must be attached.
- 2) The documents above must be prepared using word-processing software. Print all required documents on A4 size paper. (if possible)
- 3) SOKENDAI does not respond to inquiries regarding the receipt of individual application documents.
- 4) SOKENDAI will not return submitted documents. In the case that a document is not re-issuable, please submit an attested (notarized) copy instead.
- 5) Admission may be withdrawn at any time even after enrollment if the application

documents are found to be invalid or contain false information.

## 6. Notes

- 1) The recipient of the MEXT scholarship may have his/her scholarship revoked in the following cases. In case the recipient wrongly receives the scholarship under the following circumstances, he/she may be required to return the scholarship for the period.
  - a) When the recipient has made false statements on the application;
  - b) When the recipient violates his/her contractual agreement with MEXT;
  - c) When the recipient has been the subject of disciplinary action at SOKENDAI;
  - d) When it becomes definitive that the recipient will not be able to graduate (or complete the program) within the standard program term because of his/her poor academic achievement or suspension;
  - e) When the recipient changes his/her "Student" visa status to some other status of residence;
  - f) When the recipient receives other scholarships (excluding grants for specific research projects);
  - g) When the recipient proceeds to the higher courses without the approval for the extension of scholarship by MEXT;
  - h) When the recipient withdraws from SOKENDAI or transfers to a different graduate school.
- 2) If the recipient takes a leave of absence from SOKENDAI or does not attend classes for an extended period of time, he/she will NOT receive scholarship payments during the period.
- 3) Security Export Control: Depending on the specifics of the education and research instructions they wish to receive upon entering the program, applicants may be subject to regulations on the export/transfer of controlled technologies based on the Foreign Exchange and Foreign Trade Law. Please consult the Student Affairs Section for further details.