

Application Guideline for SOKENDAI Research Student
(For other than international applicant living overseas)

1. Application eligibility

Applicants must have enough academic ability to research on their specific themes.

2. Prospective supervisor

Please contact a prospective supervisor before applying and receive his/her seal or signature on Form 1.

3. Application Procedures

1) Please submit the following documents to the Educational Affairs Section during the application period by post without fail.

- a. Application form for research student (Form 1)
- b. Personal resume (*free format)
- c. Certificate of (expected) graduation
- d. Personal research history (*free format)
- e. Research plan (*free format)
- f. Permission for Researching While in Employment (Form 2) *For employed person only
- g. A copy of Residence card *For international applicants residing in Japan only

2) Receiving the application documents, Educational Affairs Section will inform you of the bank account of SOKENDAI. Please pay the examination fee (JPY9,800) through bank transfer by the deadline.

*Bank transfer fee would be borne by you.

*Examination fee will not be refunded in any case.

4. Application period

1) For April 2020 - September 2020 admission: From February 17, 2020 to February 21, 2020
(Deadline for examination fee payment: February 28, 2020)

2) For October 2020 - March 2021 admission: From August 17, 2020 to August 21, 2020
(Deadline for examination fee payment: August 28, 2020)

*Please note that your application will be rescinded if we are unable to confirm your payment of examination fee during the application period.

5. Notification of result and admission procedures

Results shall be confirmed by the notice sent to the successful applicants by post.

Successful applicants need to complete the admission procedures during the prescribed period.

Further details will be notified to successful applicants separately.

Those who decline admission due to unavoidable circumstances must submit a letter with their supervisor's approval. Please note that the examination fee and entrance fee will not be refunded even if you decline admission.

*Please note that your admission will be rescinded if we are unable to confirm your payment of admission fee during the designated period.

6. Entrance fee and tuition fee

Entrance fee: JPY84,600

Tuition fee: JPY29,700 per month

*When the amount of the fees are revised after the application and/or during the term of research, new amount shall be applied.

*Tuition fee for each semester shall be paid in the first month of enrollment.

7. Others

1) The maximum research period must be one year. If you wish to extend the research period, you must submit the following documents to the Educational Affairs Section two months before the end of the research period with your supervisor's approval in advance.

- a. Application form for renewal of research period (Form3)
- b. Research plan (*free format)

2) If you wish to withdraw from the university during the research period, you must submit "Application to Withdraw" to the department office with the supervisor's approval. Please note that tuition fee cannot be refunded.

8. Contacts

The Graduate University for Advanced Studies, SOKENDAI

Educational Affairs Section

Shonan Village, Hayama, Kanagawa 240-0193 Japan

TEL: 046-858-1582,1523

FAX: 046-858-1632

E-mail: kyomu[at]ml.soken.ac.jp