

Graduate Institute for Advanced Studies, SOKENDAI
[Informatics Program]
Application Guidelines October 2024 (SOKENDAI Recommendation)
(Monbukagakusho: MEXT Scholarship Student)

1. General Prospectus

The Graduate University for Advanced Studies, SOKENDAI was founded on October 1, 1988 as one of the national universities of Japan. The basic idea of SOKENDAI is to develop a new system of postgraduate education in Japan. Its key features are as follows;

- 1) SOKENDAI offers both three-year and five-year doctoral programs.
- 2) SOKENDAI consists of 20 programs under one institute operated by 20 Inter-University Research Institutes and Independent Administrative Institutions (“parent institutions”)
- 3) Research and education are carried out in close cooperation with the parent institutions.
- 4) Broad and international visions are fostered by enhanced interchange among various institutions and other universities in Japan and abroad.

The parent institutions provide Japanese and foreign scientists with opportunities to conduct advanced joint research in various branches of science. They are equipped with extensive research facilities and function as centers for advanced studies. At present, they are cooperating in establishing a world-class program of postgraduate education in SOKENDAI.

[Admission Policy]

<What SOKENDAI expect of our grad students>

The Graduate University for Advanced Studies, SOKENDAI, seeks students who have a strong interest in research, who constantly hone their abundant intellect and sensitivity with the aim of conducting research that will open up a new era, while taking a “bird's-eye view” of the entire field of study, and who have the will and enthusiasm to be active on the international stage.

<Basic policy for the selection of our grad students>

In selecting students for admission, SOKENDAI places importance on basic academic ability and logical thinking ability to actively promote research in the cutting-edge 20 research institutes affiliated to SOKENDAI. In order to properly judge such abilities, various selections will be made according to the respective fields of specialization.

2. Informatics Program Outline

Informatics is a scientific field that studies many problems related to information extensively and synthetically. Informatics started as a field based on a core of traditional information science, information engineering and information processing. Now informatics is a multidisciplinary science covering computer science, information technology (IT), artificial intelligence (AI), data sciences, human-machine interfaces, and studies of methods for acquiring and handling information in natural science, humanities, social science, and so on.

Informatics serves as a pillar of all scientific and engineering fields by exploring methods about information, that is, extraction, representation, storing, management, processing, communication, utilization, and update of information. Informatics thus greatly contributes to advanced goals in industry and improvement in human life.

The Informatics Program at SOKENDAI consists of six sub-fields: Foundations of Informatics, Information Infrastructure Science, Software Science, Multimedia Information Science, Intelligent Systems Science, and Information Environment Science. It has a unique education system where National Institute of Informatics (NII) provides an excellent education and research environment for Ph.D. students of the program with rich and advanced IT facilities as well as leading IT researchers. Internationality is also one of the notable strengths of the program; more than 90 students including many foreign students from over ten countries are learning together, and many classes and seminars are conducted in English. Through their daily life in the program, students are able to gain valuable experiences in a multicultural, multilingual environment which will likely help in their future global activities.

List of Faculty: <https://www.nii.ac.jp/graduate/en/about/advisor/>

3. Doctoral Degree Requirements

A Doctor of Philosophy degree shall be conferred on students who have satisfied the requirements of their respective doctoral programs as prescribed below.

[Three-year doctoral program]

Students must be enrolled in SOKENDAI for at least three years in principle; additionally, they must earn the necessary credits, receive necessary research guidance, and pass the examination for a doctoral thesis. Students who are recognized as having achieved significant progress may be able to graduate in a shorter time frame.

[Five-year doctoral program]

Students must be enrolled in SOKENDAI for at least five years in principle; additionally, they must earn the necessary credits, receive necessary research guidance, and pass the examination for a doctoral thesis. Students who are recognized as having achieved significant

progress may be able to graduate in a shorter time frame.

4. Qualifications for Application

[Qualifications for the three-year doctoral program]

Applicants must fulfill one of the following conditions;

- 1) Applicants on whom a Master's degree or a degree equivalent to a professional degree has been conferred or is expected to be conferred in a foreign country by the month preceding enrollment;
- 2) Applicants who hold or are expected to obtain a Master's degree or a professional degree by the month preceding enrollment in Japan;
- 3) Applicants who have been recognized by SOKENDAI as having academic ability equivalent to or superior to those who have a Master's degree or a professional degree by the individual screening of the Admission Qualifications of SOKENDAI, and have attained the age of 24 years by the end of the month preceding enrollment. (Note)

Notes:

*The qualifications concern not the date of completion of the master's course of study, but the date of conferral of a master's or equivalent professional degree.

*Applicants who intend to apply under the provision 3) above are required to have a qualification screening to confirm "having academic ability equivalent to those who have a Master's degree or a professional degree" before the application can be submitted. If applicable, please contact the Student Affairs Section by email in advance.

*Those who have completed or are expected to complete a master's course before the time of enrollment in the doctoral program, but are not expected to be granted a master's or professional degree by that time must take extra screening procedures before the application.

*Other than the above qualifications 1) to 3), eligible applicants include those who otherwise satisfy or will satisfy the qualification requirements for general admission to SOKENDAI. If you have any questions regarding the qualifications for admission, please contact the Student Affairs Section in advance.

[Qualifications for the five-year doctoral program]

Applicants must fulfill one of the following conditions;

- 1) Applicants who have completed or are expected to complete a 16-year course of school education in a foreign country by the month preceding enrollment;
- 2) Applicants who have graduated or are expected to graduate from a Japanese university

- specified in Article 83 of the School Education Law by the month preceding enrollment;
- 3) Applicants who have been conferred or are expected to be conferred a degree equivalent to a Bachelor's degree by the month preceding enrollment by completing an educational course of three or more years in a foreign university or in a foreign educational institute;
 - 4) Applicants who have completed a 15-year course of school education in a foreign country by the end of the month preceding enrollment; (Note)
 - 5) Applicants who have been recognized as having academic ability equivalent to a university graduate or higher by the individual screening of Admission Qualifications of SOKENDAI, and have attained the age of 22 years by the end of the month preceding enrollment. (Note)

Notes:

Applicants who intend to apply under the provisions (4) or (5) are required to have qualification screening before the application can be submitted. If applicable, please contact the Student Affairs Section by email in advance.

*Other than above the qualifications 1) to 5), eligible applicants include those who otherwise satisfy or will satisfy the qualification requirements for general admission to SOKENDAI. If you have any questions regarding the qualifications for admission, please contact the Student Affairs Section in advance.

5. Application Procedures

[Application Period]

November 16 to 29, 2023 5:00 pm JST *

*The application must arrive no later than the last day of the application period without fail.

[Contact the prospective supervisor]

Before applying, the applicant must contact the prospective supervisor and confirm whether he/she can accept the applicant if the applicant passes the examination.

[Application Method]

The applicant must submit the complete set of application documents either by mail or email. For the details, please confirm the following 1) and 2). The application must reach SOKENDAI no later than the application deadline, November 29, 2023 5:00pm JST.

1) mail

The complete set of application documents must be submitted by registered express mail or a similar service. If there are any problems in submitted documents, SOKENDAI will contact the applicant via email.

Mailing address;

Student Affairs Section, Division of Academic and Student Affairs
The Graduate University for Advanced Studies, SOKENDAI
Shonan Village, Hayama, Miura, Kanagawa 240-0193 JAPAN
Telephone number +81-46-858-1526

2) email

The complete set of application documents must be submitted by email. If you attached files contain more than 10 megabytes, please send them separately and number each email subject. Also, when sending files, please attach them to your email directly, not using the uploaders. After receiving the applicant's email, SOKENDAI will send the applicant a confirmation email. If the applicant does not receive our email within a week after submitting the documents, please contact us.

Email address: gakusei@ml.soken.ac.jp (Student Affairs Section, SOKENDAI)

Notes: If the applicant will be accepted enrollment, the applicant must submit the original official transcript and certification of graduation.

6. Selection Schedule and Method

Middle to Late January, 2024: Online interview and document screening

Make sure that applicants have to contact a faculty member of the Program whom the applicant would like to study under before preparing the application documents.

* Applicants will be separately informed of additional selection details after their documents have been submitted.

7. Announcement of Result

Preliminary admission and scholarship announcements will be sent in April 2024.

Final announcements will be sent by July 2024.

8. Contact details for inquiries

Student Affairs Section, Division of Academic and Student Affairs
The Graduate University for Advanced Studies, SOKENDAI
E-mail: gakusei@ml.soken.ac.jp

Application Guidelines for Japanese Government (Monbukagakusho: MEXT) Foreign Research Student Scholarship 2024 (SOKENDAI Recommendation)

The Ministry of Education, Culture, Sports, Science and Technology (MEXT) offers a Japanese government scholarship to foreign students who wish to study at SOKENDAI by its recommendation as follows.

1. Qualifications and conditions

1) Applicants:

The scholarship is offered to new foreign students who have earned the equivalent level of a graduate with outstanding academic performance. The applicant must have a minimum GPA 2.3 or higher and are expected to maintain the equivalent level during the scholarship period.

2) Nationality:

The applicant must hold a nationality of a country that is specified by MEXT. The applicant who holds Japanese citizenship or a nationality of a country that is not specified by MEXT at the time of application is not eligible.

To see the list of specified nationalities, please confirm the following webpage.

https://www.soken.ac.jp/en/admission/mextscholarship/university_recommendation_pgp/file/specified_nationalities.pdf

3) Age:

The applicant must have been born on or after April 2, 1989.

4) Academic Background:

The applicant for the five-year doctoral program must have completed a 16-year course of study in the educational institutions of a foreign country or is expected to complete such course of study by September 30, 2024.

The applicant for the three-year doctoral program must have been granted or be expected to be granted a Master's degree or a professional degree by September 30, 2024.

For the details, please see "4. Qualifications for Application" in the application guidelines.

5) Study Area:

The study area must be in the same field as the applicant has studied or in a related one.

The field of study must be one available at SOKENDAI.

6) Language ability:

The applicant must fulfill the following status.

- a) Holds an English proficiency test score equivalent to B2 or above on the CEFR

(Common European Framework of Reference for Languages).

To see the CEFR Equivalency Chart, please confirm the following webpage.

https://www.soken.ac.jp/en/admission/application_info/ies/file/CEFR_1.pdf

- b) Has completed an educational program whose primary language of instruction is English that satisfies the entrance requirements to the Five-year doctoral program or Three-year doctoral program at SOKENDAI

In the fields which require Japanese language ability (Japanese linguistics, Japanese literature, Japanese history and Japanese law), the applicant must fulfill the following status.

- a) Has passed the JLPT (Japanese Language Proficiency Test) with a score of N2 or higher
- b) Has completed an educational program whose primary language of instruction is Japanese that satisfies the entrance requirements to the Five-year doctoral program or Three-year doctoral program at SOKENDAI

7) Health:

The applicant must not have any physical or mental conditions that would prevent his/her graduate studies at a university in Japan.

8) Arrival in Japan:

The applicant must be able to arrive in Japan on the dates designated by SOKENDAI in the period between the middle of September and the beginning of October 2024 (the applicant who cannot arrive in Japan within the designated period should decline acceptance. Those who arrive in Japan before the designated date for personal reasons will NOT be provided traveling expenses to Japan).

9) Visa Requirement:

If selected, the applicant will be required to acquire a "Student (ryugaku)" visa in the home country prior to coming to Japan and enter Japan with "Student" status. Therefore, the successful applicant who is already in Japan under a different residence status must change his/her residence status to "Student" by the end of September 2024 and re-enter Japan with "Student" status. (The applicant who comes to Japan with a visa or residence status other than "Student" will NOT qualify for the Japanese government scholarship. Also, please note that the applicant who changes his/her residence status to any status other than "Student" after entry into Japan will lose his/her status as a Japanese government scholarship student.) Please be informed that there is a possibility that your application for the original residence status may not be approved after the period of MEXT scholarship student.

10) Others:

The student under the conditions stated below will NOT be considered as a candidate.

- a) Military personnel and military civilian employees registered on the active list;
- b) The applicant who is not able to arrive in Japan on the appointed dates;
- c) The applicant who has received the MEXT scholarship within the past three years (However; this restriction does not apply to those who have been enrolled as a scholarship student in a Japanese language and culture program or as a scholarship student in the Japan-Korea Joint Undergraduate Course for Science and Engineering).
- d) The applicant will not be accepted if he/she applies for another MEXT scholarship.
- e) Applicants will not be eligible for this scholarship if they have enrolled in a Japanese university with “Student (ryugaku)” status at the time of the application and have enrolled/will be enrolled in a Japanese university as a privately-financed foreign student between the time of application and the beginning of the scholarship payment.
- f) The applicant will not be accepted if he/she has already won a scholarship from another institution (including the government of their home country) other than MEXT.
- g) Those whose main aim is to engage in fieldwork or an internship in a country other than Japan after submission of the application.

2. Term of Scholarship

1) Three-year doctoral program

If the grantee will directly enroll in the three-year doctoral program after coming to Japan, the scholarship will be payable for three years (standard program term) (starting October 2024 and finishing September 2027.)

2) Five-year doctoral program

If the grantee will directly enroll in the five-year doctoral program after coming to Japan, the scholarship will be payable for two years (the first two years of the standard program term) (starting October 2024 and finishing September 2026). In order for the grantee to extend his/her scholarship till the end of the standard program term (till September 2029), he/she should make an application for the extension of the scholarship which must be approved by MEXT. Please note that depending on his/her academic achievement and the budget condition of MEXT, his/her application will not necessarily be approved.

3. Scholarship Benefits

1) Scholarship amount:

The scholarship amount for 2024 has not been fixed yet.

For reference, the scholarship amount for 2023 is as follows.

| Enrolled Doctoral Program | Amount of Stipend per month |
|---|-----------------------------|
| 1 and 2-year student of five5-year doctoral program | 147,000 yen |
| 3 to 5-year student of five5-year doctoral program, 1 to 3-year student of three-year doctoral program | 148,000 yen |

The amount for 2024 may change depending on the budget conditions.

The scholarship will NOT be paid to the grantee who takes a leave of absence from the university or does not attend classes for an extended period of time.

2) Transportation to Japan:

According to his/her itinerary and route as designated by MEXT, the grantee will be provided an economy class air ticket from the international airport nearest to his/her home address to Narita airport, or the international airport in Japan nearest to the campus of SOKENDAI where the grantee is placed. Other expenses such as inland transportation from his/her place of residence to the international airport, airport tax, and any special taxes on overseas travel, will NOT be provided. (The address stated in the application is considered as "home address of the grantee".)

*No air tickets will be issued to the grantee for a route from any country other than the country of his/her nationality.

3) Transportation from Japan:

For the grantee who returns to his/her home country by a specified date after the period of his/her scholarship has ended, MEXT will pay for an economy class air ticket from Narita airport or the international airport in Japan nearest to the campus of SOKENDAI where the grantee is placed to the international airport nearest to his/her home address.

* The grantee should purchase air travel insurance at his/her own expense.

* The airports for departure and return should be in the country of the grantee's nationality.

4) Education fee:

The fee for the matriculation and tuition at SOKENDAI will be paid by MEXT.

4. Recommendation and Selection

1) Scholarship Recommendation:

After screening at SOKENDAI, the President of SOKENDAI, recommends to MEXT applicants who have shown academic excellence.

2) Scholarship Selection:

Candidates are screened and selected by the selection committee from a pool of applicants recommended by presidents of all universities in Japan. Based on the results of screening and selection by the committee, MEXT selects grantees and their terms of scholarship.

3) Documents to be submitted:

If the applicant cannot prepare some application documents due to measures to prevent the spread of the novel coronavirus, SOKENDAI allows the submission after the application period. However, if the applicant can submit the documents as electronic files instead of the originals, submit them during the application period, and the originals later.

- a) Application Form (Attached)
- b) Field of study and Research Plan (Attached)
- c) Photograph or digital image sized 4.5 cm x 3.5 cm taken within the past six months (Full-faced photograph. When photographed, the applicant must not wear a hat or cap hiding a part of his/her face or head. The applicant must write his/her name and nationality on the back of the photograph.)
- d) Proof of nationality (A copy of the applicant's passport is most preferable.)
- e) Certified academic records (originals or certified copies)

The applicant must submit certified academic records of each academic year of all universities attended (issued by the university attended.)

- Applicants who apply for the three-year doctoral program must submit the Official Transcript of all academic years from both undergraduate and graduate schools.
- Applicants who apply for the five-year doctoral program must submit the Official Transcript of all academic years from the undergraduate school. If applicants who have master's or doctor's degree must submit the Official Transcript from graduate schools
- f) Diploma or degree certificate (originals or certified copies)

The applicants must submit a diploma or degree certificate of all universities attended (or a document certifying that the applicant will graduate from the university by September 2024.)

- Applicants who apply for the three-year doctoral program must submit the Certificate of Graduation both undergraduate and graduate schools.
- Applicants who apply for the five-year doctoral program must submit the Certificate of Graduation from the undergraduate school. If applicants who graduated from graduate schools must submit the Certificate of Graduation from graduate schools.
- Applicants who have not yet graduated from a university must submit an attested

document certifying that the applicant will graduate from the university before entering the doctoral program.

- g) Proof of the applicant's academic level, such as the academic ranking in his/her previous university (e.g., GPA, ABC grading, ranking of academic achievement.)
- h) A recommendation letter from the applicant's home institution, addressed to the President of SOKENDAI (original)
 - A recommendation letter must be issued by the Dean or equivalent (or higher) of the applicant's current university or the most recent university the applicant attended if he/she is not currently enrolled in any university. SOKENDAI cannot accept a recommendation letter from the head of the department or your academic supervisor.
 - Please attach a document indicating the position of the person who wrote the recommendation letter.
- i) Documents showing the applicant's research ability
 - i. The applicant who applies for the three-year doctoral program
 - The applicant must submit a copy of Master's thesis or, if the applicant is in Master's program at the timing of application, a summary of Master's thesis.
 - *If the applicant cannot submit a copy of Master's thesis, submit a summary of Master's thesis and a document which explains the reason why he/she cannot submit the copy of Master's thesis (Free form).
 - *If the applicant has no thesis, submit documents showing the applicant's research ability such as papers or reports etc.
 - ii. The applicant who applies for the five-year doctoral program
 - The applicant must submit a copy of graduation thesis or relevant documents such as papers, reports, etc. (Free Form)
- j) Certificate of English proficiency
 - The applicant must submit a certificate of English as follow.
 - i. Official score report, such as TOEFL iBT, IELTS, proving that applicants have English proficiency equivalent to CEFR (Common European Framework of Reference for Languages) B2 level or above. Please note that the applicant must have taken one of the above tests after January 1, 2022
 - ii. Applicants for the five-year doctoral program: a certificate that they have completed a bachelor's course in English as the main language
 - iii. Applicants for the three-year doctoral program: a certificate that they have completed a master's course in English as the main language

[How to submit score record]

- i. TOEFL iBT

Please submit the original official score report by one of the following methods.

- Applicants submit the original official score report by mail with application documents
- Applicants submit a copy of the official score report with application documents and make arrangement for ETS to send the original official score report to SOKENDAI directly.

The Institution Code and Institution Name are as follows.

Institution Code: 7564

Institution Name: SOKENDAI (The Graduate University for Advanced Studies)

The score must be submitted to us within the application period. Please note that it takes six weeks or more to receive the score since applicants ask ETS to send it.

ii. IELTS

Please submit a copy of the official score report with application documents.

If applicants cannot submit any of the above scores within the application period, please contact the Student Affairs Section of SOKENDAI.

- k) Proof of the applicant's specific knowledge and capability in his/her field, such as a commendation for research achievement (optional)

5. Additional considerations

- 1) The documents above must be prepared in Japanese or English. If the documents are prepared in languages other than Japanese or English, the official English translation must be attached.
- 2) The documents above must be prepared using word-processing software. Print all required documents on A4 size paper. (if possible)
- 3) Admission may be withdrawn at any time even after enrollment if the application documents are found to be invalid or contain false information.

6. Notes

- 1) The recipient of the MEXT scholarship may have his/her scholarship revoked in the following cases. In case the recipient wrongly receives the scholarship under the following circumstances, he/she may be required to return the scholarship for the period.
 - a) When the recipient has made false statements on the application;

- b) When the recipient violates his/her contractual agreement with MEXT;
 - c) When the recipient has been the subject of disciplinary action at SOKENDAI;
 - d) When it becomes definitive that the recipient will not be able to graduate (or complete the program) within the standard program term because of his/her poor academic achievement or suspension;
 - e) When the recipient changes his/her "Student" visa status to some other status of residence;
 - f) When the recipient receives other scholarships (excluding grants for specific research projects);
 - g) When the recipient proceeds to a higher course without approval for the extension of the scholarship by MEXT;
 - h) When the recipient withdraws from SOKENDAI or transfers to a different graduate school.
- 2) If the recipient takes a leave of absence from SOKENDAI or does not attend classes for an extended period of time, he/she will NOT receive scholarship payments during the period.
- 3) Security Export Control: Depending on the specifics of the education and research instructions they wish to receive upon entering the doctoral program, applicants may be subject to regulations on the export/transfer of controlled technologies based on the Foreign Exchange and Foreign Trade Law. Please consult the Student Affairs Section for further details.