

Checklists for SOKENDAI Doctoral Program 2027
“Special Admissions for Applicants Residing Abroad”
The Graduate Institute for Advanced Studies [Informatics Program]

Before submitting your application documents, review them using this checklist and prepare them accordingly. If any of the application documents are incomplete, your application will not be accepted.

Application documents must be submitted in either English or Japanese. If any certificates or other documents are issued in a language other than English or Japanese, they must be accompanied by an English translation.

<input type="checkbox"/>	a)	Application Form (attached)
		<input type="checkbox"/> No columns are left blank or unfilled. You signed the application form.
<input type="checkbox"/>	b)	Official Transcripts
		<input type="checkbox"/> Applicants applying for the three-year doctoral program must submit the Official Transcripts of each academic year from both undergraduate and graduate schools. <input type="checkbox"/> Applicants applying for the five-year doctoral program must submit the Official Transcripts of each academic year from their undergraduate school.
<input type="checkbox"/>	c)	Certificate of Graduation or Expected Graduation (original or certified copies)
		<input type="checkbox"/> Applicants applying for the three-year doctoral program must submit Certificates of Graduation for both undergraduate and graduate schools. <input type="checkbox"/> Applicants applying for the five-year doctoral program must submit a Certificate of Graduation for undergraduate school. <input type="checkbox"/> Applicants who have not yet graduated from a university must submit an attested document certifying that the applicant will graduate before entering the doctoral program.
<input type="checkbox"/>	d)	Certified copy of degree diploma
		<input type="checkbox"/> Applicants who have already graduated from a university must submit certified copies of degree diplomas, as follows: <ul style="list-style-type: none"> • Applicants applying for the three-year doctoral program must submit certified copies of their bachelor's and master's degree diplomas; • Applicants applying for the five-year doctoral program must submit a certified copy of their bachelor's degree diploma;
<input type="checkbox"/>	e)	Recommendation letter (original, free format)
		<input type="checkbox"/> Recommendation letter should be written on letterhead of the affiliation. <input type="checkbox"/> The recommender should know your research / academic activities and be in a superior position to you. <input type="checkbox"/> The recommendation letter must be addressed to the President of SOKENDAI. It is preferred that the letter starts with 'Dear President of SOKENDAI' or 'Dear Dr. Nagata Takashi' instead of 'Dear Sir/Madam' or 'To whom it may concern'. <input type="checkbox"/> Please attach a document indicating the position of the person who wrote the recommendation letter.
<input type="checkbox"/>	f)	Your past research work and activities (if applicable)
<input type="checkbox"/>	g)	Summary of your graduation thesis
		<input type="checkbox"/> If the applicant has no theses or publications, please submit a summary of his/her current research project.
<input type="checkbox"/>	h)	Field of Study and Research Plan (Attached)
<input type="checkbox"/>	i)	Photocopy of applicant's passport pages showing applicant's name, date of birth, nationality, gender, photograph, and passport number.
<input type="checkbox"/>	j)	Proof of English Skill
<input type="checkbox"/>	k)	Supplementary materials

If you have any questions or concerns, please contact the Student Affairs Section at SOKENDAI at gakusei@ml.soken.ac.jp. When making inquiries, be sure to CC an email to your prospective academic advisor.