# For reference

October 2023 April 2024 October 2024

# Graduate Institute for Advanced Studies, SOKENDAI [Space and Astronautical Science] Application Guidelines

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The following Application Guidelines in English are provided for the purpose of non-Japanese Applicants' convenience only. In the event of any inconsistency between the Japanese Application Guidelines and the English version, the Japanese version shall prevail.

Applicants are required to obtain a booklet of Application Guidelines to start the application procedure.

Please contact the address below to ask for a booklet or any further information.

Please make sure to check the changes in application guideline due to COVID-19: https://www.soken.ac.jp/en/news/emargency/20221122.html

# [Contact Information]

Student Affairs Section, Academic and Student Affairs Division

The Graduate University for Advanced Studies, SOKENDAI

Shonan Village, Hayama, Miura, Kanagawa 240-0193 JAPAN

E-mail: gakusei@ml.soken.ac.jp

Telephone number +81-46-858-1525/1526

1. Outline: Graduate Institute for Advanced Studies

**Admission Policy** 

<What SOKENDAI expect of our grad students>

The Graduate University for Advanced Studies, SOKENDAI, seeks students who have a strong interest in research, who constantly hone their abundant intellect and sensitivity with the aim of conducting research

that will open up a new era, while taking a "bird's-eye view" of the entire field of study, and who have the will

and enthusiasm to be active on the international stage.

<Basic policy for the selection of our grad students>

In selecting students for admission, SOKENDAI places importance on basic academic ability and logical

thinking ability to actively promote research in the cutting-edge 20 research institutes affiliated to SOKENDAI.

In order to properly judge such abilities, various selections will be made according to the respective fields of

specialization.

**About SOKENDAL** 

https://www.soken.ac.jp/en/features/

**Faculty Directory** 

https://www.soken.ac.jp/en/faculty-directory/index.html

Course

https://www.soken.ac.jp/en/education/curriculum/course/

**Requirements for Graduation** 

https://www.soken.ac.jp/en/education/curriculum/requirement/

**Degree: Apply to Doctor (Katei-Hakase)** 

https://www.soken.ac.jp/en/education/degree/doctor/index.html

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# II. Five-year Doctoral Program: Application Procedures and Important Notes

# 1 Number of Students Accepted

	Number of Students Accepted	
Program	April Admission	October Admission
Informatics	Around 8	A few
Statistical Science	Around 2	A few
Particle and Nuclear Science	Around 6	A few
Accelerator Science	Around 2	A few
Astronomical Science	Around 5	
Fusion Science	Around 3	A few
Space and Astronautical Science	Around 4	A few
Molecular Science	Around 7	
Materials structure Science	Around 2	A few
Polar Science	Around 2	
Basic Biology	Around 5	A few
Physiological Sciences	Around 3	A few
Genetics	Around 6	A few
Integrative Evolutionary Science	Around 3	A few
Total	58	

# 2 Qualifications for Application

Applicants must fulfill one of the following conditions

# Applicants who are not required to have qualification screening;

- (1) Applicants who have graduated or are expected to graduate from a Japanese university specified in Article83 of the School Education Law by the preceding month of enrollment.
- (2) Applicants on whom a Bachelor's degree has been conferred or are expected to be conferred by the preceding month of enrollment in accordance with Article 104, Paragraph 4 of the School Educational Law.

  \*1
- (3) Applicants who have completed or are expected to complete 16-year course of school education in a foreign country by the preceding month of enrollment.
- (4) Applicants who have completed or are expected to complete 16-year course of school education in a foreign country by taking the correspondence courses provided by a school in said foreign country while residing in Japan by the preceding month of enrollment.
- (5) Applicants who have completed or are expected to complete a program in an educational institute in Japan

- designated separately by the Minister of Education, Culture, Sports, Science and Technology, that provides programs of a foreign university within the 16-year school education of said foreign country, by the preceding month of the enrollment. This applies solely to those who have completed 16-year program of school education in said foreign country.
- (6) Applicants who have been conferred or are expected to be conferred a degree equivalent to a Bachelor's degree by the preceding month of enrollment by completing an educational course of three or more years in a foreign university or in a foreign educational institute; which shall be evaluated by an organization approved by a relevant official institution in the country for their education and research activities, or recognized as so by the Minister of Education, Culture, Sports, Science and Technology. The course shall include a correspondence course which enables students to study in Japan by a university or an educational institute which is approved by the educational system of the country and satisfy the above requirements.
- (7) Applicants who have completed or are expected to complete the specialized course of a vocational school designated separately by the Minister of Education, Culture, Sports, Science and Technology in accordance with Enforcement Regulation of the School Education Law, Article 155, paragraph 1, item 5 (limited to programs for which the term of study is four years or more, and which satisfies the standards determined by the Minister of Education, Culture, Sports, Science and Technology) on or after the date determined by the Minister of Education, Culture, Sports, Science and Technology, or by the preceding month of enrollment.
- (8) Applicants who are designated by the Minister of Education, Culture, Sports, Science and Technology in accordance with Enforcement Regulation of the School Education Law, Article 155, paragraph 1, item 6 (i.e., Ministry of Education Notification number 5, 1953) \*2

# Applicants who are required to have qualification screening before the general application can be submitted;

- (9) Applicants who fulfill any of the following provisions (a) to (c) below, and have been recognized by SOKENDAI as having acquired the specified credits with excellent results;
  - (a) Applicants who have completed 15-year course of school education in a foreign country by the end of preceding month of enrollment,
  - (b) Applicants who have completed 15-year course of school education in a foreign country by taking the correspondence courses provided by a school in said foreign country while residing in Japan,
  - (c) Applicants who have completed or are expected to complete a program in an educational institute in Japan designated separately by the Minister of Education, Culture, Sports, Science and Technology, that provides courses of a foreign university within the 15-year school education of said foreign country, by the preceding month of the enrollment. This applies solely to those who have completed 15-year course of school education in said foreign country.
- (10) Applicants who have been or will have been enrolled in a Japanese university specified in Article 83 of the School Education Law for at least three years by the end of preceding month of enrollment, and have been recognized by SOKENDAI as having acquired the specified credits of said university with excellent results.

- (11) Applicants who have entered a graduate school other than SOKENDAI in accordance with the Article 102, paragraph 2 of the School Education Law, and have been recognized by SOKENDAI as having the appropriate academic ability to follow the content of graduate coursework.
- (12) Applicants who have been recognized as having academic ability equivalent to a university graduate or higher by the individual screening of Admission Qualifications of SOKENDAI, and attain the age of 22 by the end of preceding month of enrollment. \*3
- \*1 Applicants to whom the provision (2) above applies are those on whom a Bachelor's degree has been conferred or is expected to be conferred by National Institute for Academic Degrees and Quality Enhancement of Higher Education (formerly, National Institution for Academic Degrees and University Evaluation).
- \*2 Applicants to whom the provision (8) above applies are those who have graduated or are expected to graduate from a university under Old University Ordinances, or Daigakko under orders for organization and acts of establishment of government ministries or agencies.
- \*3 Applicants to whom the provision (12) above applies are those who have graduated or are expected to graduate from junior college, technical college, vocational school, other schools, Japan campus of foreign university, foreigners' school in Japan and other educational institutes, and who have been recognized by SOKENDAI as having academic ability equivalent to a university graduate or higher by individual screening.

If you have any questions regarding the qualification for admission, please contact the Student Affairs Section (E-mail: <a href="mailto:gakusei@ml.soken.ac.jp">gakusei@ml.soken.ac.jp</a> or telephone no.: +81-46-858-1525/1526) in advance.

# 3 Qualification Screening for Application

Applicants who intend to apply under the provisions (9) to (12) in "2 Qualifications for Application" are required to submit the following documents to the Student Affairs Section by the designated deadline. Application documents shall be withheld until the qualification screening is completed.

- (1) Documents Required for Qualification Screening for Application
  - (a) Application for Certifying Applicant's Qualification (Attached Form 7-1)
  - (b) Application documents (as described in "5 Application Documents" below)

    Examination fee, however, should be paid after application qualification is approved.
  - (c) Other documents required by this program. For details, please refer to the program office.
- (a), (b) and (c) above must be submitted all together.
- (2) Application Period for Qualification Screening

Application Period		
October 2023 Admission April 2024 Admission	June 5 (Monday) to June 8 (Thursday), 2023	

The application must arrive no later than the last day of the application period without fail.

It must be received during  $09:00\sim12:00$ ,  $13:00\sim17:00$  on weekdays of the application period.

### (3) Procedure for Qualification Screening

The complete set of application documents should be send by postal mail in a commercially available envelope (33cm x 24cm) with the prescribed label in the booklet pasted. Please be sure to send it by

<u>registered express mail.</u> Applicants should write "Application Documents and Application for Certifying Applicant's Qualification Enclosed" in red ink on the face of the envelope. The application must reach SOKENDAI no later than the last day of the application period.

# (4) Result of Qualification Screening for Application

The result of Qualification Screening for Application shall be notified prior to the application period. Applicants who have been approved by the screening should send in the payment for the examination fee in accordance with **Form 8**. After remittance is completed, please submit **Form 8** on which the remittance receipt is attached.

# 4 Application Procedure

Applicants who intend to apply under the provisions (1) to (8) in "2 Qualifications for Application" are required to submit the following documents to the Student Affairs Section by the designated deadline.

# (1) Application Period

Application Period		
October 2023 Admission April 2024 Admission	June 29 (Thursday) to July 5 (Wednesday), 2023	

The application must arrive no later than the last day of the application period without fail.

It must be received during  $09:00 \sim 12:00$ ,  $13:00 \sim 17:00$  on weekdays of the application period.

# (2) Application Method

In principle, the complete set of application documents should be sent by postal mail in a commercially available envelope (33cm x 24cm) with the prescribed label in the booklet pasted. Please be sure to send it by registered express mail. The application must reach SOKENDAI no later than the last day of the application period. Please note that application documents will NOT be accepted by any parent institute or program office.

#### Mailing address:

Student Affairs Section, Academic and Student Affairs Division

The Graduate University for Advanced Studies, SOKENDAI

Shonan Village, Hayama, Miura, Kanagawa 240-0193 JAPAN

Telephone number +81-46-858-1525/1526

# 5 Application Documents

Please read through the "Important Notes for Applicants" beforehand. Also, application forms must be completed with a black or blue pen or ballpoint pen (erasable pens are not acceptable).

- (1) Application form and admission ticket for the examination (Form 1-A)
  - Please attach two identical photographs (4.5cm by 3.5cm taken within the past three months, upper body, full-faced with no hat) on **Form 1-A**. Please read through the application guidelines and sign your name in agreement with the contents.
- (2) Academic transcripts (original)
  - (a) Applicants who intend to apply under the provision (1) in "2 Qualifications for Application" should

- submit academic transcripts from the undergraduate school. In case any of the credits was approved after transferred to the undergraduate school, academic transcripts from the technical college or other college are also required.
- (b) Applicants who intend to apply under the provision (2) in "2 Qualifications for Application" should submit all the academic transcripts concerning the Bachelor's degree.
- (c) Applicants who intend to apply under the provisions (3) to (9) in "2 Qualifications for Application" should submit the academic transcripts from the foreign undergraduate school.
- (d) Applicants who intend to apply under the provisions (10) to (12) in "2 Qualifications for Application" should submit the academic transcript from their final academic background.
- (3) Certificate of (expected) graduation (original)
  - (a) Applicants who intend to apply under the provision (1) in "2 Qualifications for Application" should submit the certificate of graduation from the university which a Bachelor's degree has been conferred from.
  - (b) Applicants who intend to apply under the provision (2) in "2 Qualifications for Application" should submit the certificate from National Institute for Academic Degrees and Quality Enhancement of Higher Education (formerly, National Institute for Academic Degrees and University Evaluation).
  - (c) Applicants who intend to apply under the provisions (3) to (9) in "2 Qualifications for Application" should submit the certificate of (expected) graduation from the foreign undergraduate school.
  - (d) Applicants who intend to apply under the provision (10) in "2 Qualifications for Application" should submit the school-certificate, and applicants who intend to apply under the provisions (11) and (12) in "2 Qualifications for Application" should submit the certificate of graduation of their final academic background.
- (4) Statement of Purpose (Form 2)
  - Applicants who apply to a second-choice program should copy and prepare the form for the second-choice program separately.
- (5) Examination fee of 30,000 yen
  - For payment details, please refer to **Form 8**. MEXT scholarship students do not have to bear the examination fee, therefore certificate of MEXT scholarship student status is required.
- (6) Recipient's address labels (Form 9)
- (7) TOEFL/TOEIC score
  - Please select how to submit your English score on Form 13-1. Refer to "Important Notes for Applicants".
- (8) Envelope for admission ticket for the examination

  Applicant's name, address and zip code (postal code) should be written on the prescribed envelope (attached to the Application Guidelines), and 674 yen of postage stamp should be affixed.
- (9) Curriculum Vitae (Form 1-2)
  - Only for international applicants and Japanese applicants who have received their education outside Japan
- (10)Documents certifying the applicant's research abilities, such as thesis, research reports and other

materials are also accepted, if applicable.

Applicants who apply to the second-choice program should submit another set of copy of the documents for the second-choice program separately.

(11)Permission for Studying While in Employment (Form 6)

Applicants who are currently employed full-time are required to submit Permission for Studying While in Employment (**Form 6**). In case the permission cannot be obtained or the applicant intends to resign before enrollment, s/he may submit a statement of reason sealed by her/himself. In this case, "Letter of Permission to be enrolled while employed" or "Certificate of Resign" must be submitted at the time of admission.

(12)Confirmation Letter regarding the Applicability of the Specific Categories for Compliance with Article 25(1) and (2) of the Foreign Exchange and Foreign Trade Act (**Form10**)

Applicants residing in Japan (including international applicants who have been in Japan for 6 months or who have been employed in Japan) are required to submit **Form 10**. Please refer to the simple check flow chart (\*) to complete the form. For details, please contact the Research Coordination Section. [E-mail: kenkyo@ml.soken.ac.jp]

(13)A copy of Residence Card (international applicants residing in Japan) or

A copy of passport (international applicants residing outside Japan at the time of application)

#### Notes:

- i. Incomplete documents shall not be accepted. No documents shall be returned.
- ii. In case the applicant's name has changed after marriage etc., a copy of family register should be attached.
- iii. Form 2 is also downloadable at our website.https://www.soken.ac.jp/en/admission/application\_info/space/
- iv. Application documents should be written in Japanese or English. If you submit the certificate neither in Japanese nor English, please also attach the certificate in Japanese or English.

# 6 Screening Procedures

Screening will be conducted based on submitted application documents and results of academic tests. For the details of the screening methods for this program, please refer to "Important Notes for Applicants".

If you apply to more than two programs, please note that screening is conducted individually, and the date or venue may differ depending on the screening.

Examination Dates	
October 2023 Admission April 2024 Admission	August 17 (Thursday) and August 18 (Friday), 2023

Note: Detailed information about the time and place of the examination will be provided with the admission ticket for the exam. In case the ticket shall not be delivered one week prior to the date of examination, please contact the Student Affairs Section. Please see the following website for the delivery schedule of admission ticket.

https://www.soken.ac.jp/en/admission/application info/space/

<sup>\*</sup> https://www.soken.ac.jp/en/admission/file/tokuteiruikei-E.pdf

#### Venue of the examination

Program	Location and Directions
Space and Astronautical	Japan Aerospace Exploration Agency Sagamihara Campus
Science	3-1-1 Yoshinodai, Chuo-ku, Sagamihara, Kanagawa. 252-5210
	20-minute walk from the South Exit of Fuchinobe station (JR Yokohama Line).
	https://www.isas.jaxa.jp/en/access/

# 7 Announcement of Results

Notification		
October 2023 Admission April 2024 Admission	Early September 2023	

Further details will be sent to applicants.

Results will be mailed to the successful applicants. Announcement of results will be made on the SOKENDAI website (<a href="https://www.soken.ac.jp/en/admission/general\_admission/result/index.html">https://www.soken.ac.jp/en/admission/general\_admission/result/index.html</a>), however, results shall be confirmed by notification by mail. Inquiries regarding the results by telephone or other means will not be responded to.

#### 8 Admission Procedures

(1) Admission period is scheduled as below:

Late September 2023 for the enrollment of October 2023

Early to mid-March 2024 for the enrollment of April 2024

Successful applicants must complete the admission procedures during the prescribed period. Further details will be notified to successful applicants separately.

(2) Fees required for admission are as follows.

Entrance Fee: JPY 282,000

Tuition Fee for six months: JPY 267,900

Student Insurance Fee for five years: JPY 5,750

(Personal Accident Insurance for Students Pursuing Education and Research)

Note:

- (a) In case the entrance or tuition fees are revised at the time of or during enrollment, the revised fees shall be applied from the date of revision.
- (b) Entrance fees shall not be refunded under any circumstances once the payment is made. Premium for the student insurance, however, may be refunded only if applicants decline the admission by the cut-off dates as blow:

September 30, 2023 for the enrollment of October 2023

March 31, 2024 for the enrollment of April 2024

(3) Applicants who are currently employed full-time should submit a "Letter of Approval" issued by the employer that acknowledges the enrollment while employed. Resignation certificate must be submitted if you resign before you enroll at SOKENDAI.

- (4) Applicants who are enrolled at a school other than SOKENDAI at the time of application (not including applicants who will have graduated/completed the school before you enroll at SOKENDAI) must submit the certificate of withdrawal from said school.
- (5) Foreign nationals are strongly advised to acquire a College Student visa unless a particular reason would prohibit them from doing so. Detailed information on how to acquire this type of visa is available on the SOKENDAI's website: http://www.soken.ac.jp/en/campuslife/international/immigration/

# 9 Long-term course system

Long-term course system is a planned course of study for a certain period of time beyond the standard period of study upon request from the student, who has an occupation or other circumstances. For further information, please contact the Educational Affairs Section.

E-mail: kyomu@ml.soken.ac.jp, or Fax: +81-46-858-1632

#### 10 General Notes

- (1) Before applying and taking the entrance examination, applicants should read through "Important Notes for Applicants".
- (2) Submitted documents shall not be returned. No changes or alternations to the submitted documents will be accepted after filing.
- (3) Admission might be revoked in case of any false entry or act of dishonesty on application documents and other documents.
- (4) Applicants who wish to transfer to SOKENDAI from other graduate school must contact Student Affairs Section before the last day of the application period.
- (5) Applicants with disabilities who require special consideration at the examination and after enrollment are advised to inform SOKENDAI three months prior to the application period.
- (6) Applicants should inform the Student Affairs Section if they wish to withdraw their applications.
- (7) In case the applicant has changed the mailing address after submitting the application documents, please inform the Student Affairs Section of the change.
  - E-mail: <a href="mailto:gakusei@ml.soken.ac.jp">gakusei@ml.soken.ac.jp</a>, or Fax: +81-46-858-1632
- (8) Students are not allowed to simultaneously register at other universities while studying at SOKENDAI.
- (9) Please be sure to check our website for any changes in the method of admission selection due to the impact of new coronavirus infection or other factors.

# 11 Security Export Control

Based on the Foreign Exchange and Foreign Trade Act (\*), SOKENDAI has established regulations and conducts examinations for the provision of technology and the acceptance of researchers and students. For this reason, if it is deemed that there is a risk of falling under regulations, you may be required to change your desired education or research content. Security Export Control regulations has nothing to do with passing or failing the entrance examination. Please consult the program office for further details.

# \* https://www.meti.go.jp/policy/anpo/englishpage.html

# 12 Privacy Policy

- (1) Any personal information including applicant's name and address submitted to SOKENDAI as part of the application documents shall be used during the application process such as applicant/examination procedures, notification of results and admission procedures. After enrollment, personal information shall also be used for student affairs (school register and course registration), student services (health care, tuition exemption and scholarship application, and career support) and administrative purposes of processing payments for entrance and tuition fees.
- (2) Personal information obtained in the screening process such as examination results, shall be used for aggregate analyses of examination results and research for use in the screening process.

# Important Notes for Applicants to Space and Astronautical Science Program (Five-year Doctoral Program)

The Space and Astronautical Science Program provides students with comprehensive research guidance in space science (mainly astrophysics and solar system sciences) using space vehicles as well as in astronautical engineering, where research and development are being conducted on advanced space technologies that will lead to practical space development.

A distinctive characteristic of this course is to cultivate not only a rich knowledge of space science but also the ability to plan space projects by involving students in the world's most advanced large-scale projects.

Through a program of structured education and research, we are focusing on cultivating leaders who, from a highly specialized and international perspective, will take up cutting-edge research in future space sciences and will support the development and utilization of the entire aerospace field by applying what they have learned.

1. Applicants who wish to enter the course must contact the academic advisor they wish to work with and discuss their intended research topic before submitting their application, while referring to the Application Guidelines. The academic advisor chosen by applicants should be a professor or associate professor except a special case. If you wish to select an assistant professor as your academic advisor, please contact us in advance. Applicants may apply for up to their second choice from the Astronomical Science, Fusion Science, Molecular Science, Materials structure Science, Basic Biology, and Physiological Sciences programs. However, since the selection is conducted for each program, please pay attention to each examination schedule and venue.

#### 2. Selection Method

Screening is conducted by examining submitted documents, results of a written examination (day one) and the interview (day two). The interview will apply to all applicants taking the written examination.

# 1) Paper screening:

Application documents including the transcripts are examined.

# 2) Written examination:

(i) English: There is no specific test. Instead, presentation of the TOEFL-iBT or TOEIC Listening and Reading Test score report is required.

The details of score requirements, etc., are as follows.

- Scores must be reported regardless of whether the applicant has Japanese nationality or Japanese language ability.
- Only scores of a test conducted within two years before the application deadline will be accepted.
- The application cannot be accepted if the score is not greater than or equal to 61 (TOEFL-iBT), or 586 (TOEIC).

Submission of other certification of your English skills\* may be accepted as an alternative to TOEFL or TOEIC. For details, please contact the department office below in advance.

\*Reference: IELTS Academic Module: 5, Cambridge English: PET, PTE Academic: 40

When submitting a TOEFL score, applicants may either have the Official Score Report sent directly
to the SOKENDAI Student Affairs Section by the application deadline, or enclose a copy of the Test
Taker Score Report (formerly, Examinee Score Report) with the application documents. If a copy of
the Test Taker Score Report is submitted, applicants must bring the original, whose copy was
submitted with the application, on the day of examination.

 When submitting a TOEIC score, a copy of the Official Score Certificate, a printout of Internet display of the official test result, the Score Report for the IP test, or a printed version of the IP test (online) score screen (or PDF) must be sent with the application documents. In this case, applicants must bring the original, whose copy was submitted with the application, on the day of examination.

 Those who have enclosed a copy of their score report must submit the original on the day of examination when instructed by the person in charge. It will be returned on the day of examination after being photocopied. Please be advised that if the applicant fails to present the original, he/she will not be considered for admission.

(ii) Specialized subjects: Specific examinations are administered.

• Mathematics: 10:30 – 12:00 (90 minutes)

A total of 2 questions on calculus and algebraic geometry

• Physics: 13:00 – 14:30 (90 minutes)

A total of 2 questions on classical mechanics and electromagnetism

# 3) Interview:

• At the interview, 5 minutes are allocated for the presentation while another 10 minutes are for a question-and-answer session. The presentation must focus on the applicant's motivation for their application to this course, the research that the applicant wishes to conduct as well as his/her future goals, with presentation materials (slides) of around 3 pages (excluding the front page). A question-and-answer session will be conducted based on the contents of the presentation, submitted documents, and the applicant's answers in the written examination.

• Please prepare a document summarizing the presentation (within 500 words) in addition to the presentation material to be used in the interview. The logical structure should be described clearly in this summary, similar to an abstract of a thesis.

Please send one copy each of the presentation summary and the presentation materials to be used in the interview by simple registered mail to the address in "6. Contact details for inquiries" by Thursday, August 3, 2023 (as indicated by the postmark). Be sure to clearly state "presentation materials for interview" on the front of the envelope.

Any submission after the deadline, or by any methods other than that mentioned above, such as handcarrying the material directly to the contact address, will be considered invalid, regardless of the reason.

# 3. Criteria for grading, evaluation and admission decision

The admission decision will be made by comprehensively examining results of submitted documents, the written examination and the interview. We pay due consideration to whether the applicant:

- · has clear ambitions and an active spirit of academic inquiry as well as strong motivation for research.
- has the basic academic skills required to conduct research as well as application skills and the ability to construct discussions in a logical manner.
- has good communication skills that enable him/her to accurately explain ideas and to adequately conduct question and answer sessions.
- · is able to conduct research with high standards of ethics.

# 4. Application of foreign students

Foreign students are requested to contact the department office by the Application Period for Qualification Screening, as they may need to go through additional procedures. If you do not contact us in time, you may not be able to take the test.

#### 5. Financial Support Program

There are financial support programs for students such as a Research Assistant (RA) program. A special scholarship program has been conducted since the October 2017 enrollment. Please inquire for further information.

#### 6. Contact details for inquiries

Graduate School Section, Management and Integration Department, Institute of Space and Astronautical Science, Japan Aerospace Exploration Agency (JAXA)

3-1-1 Yoshinodai, Chuo-ku, Sagamihara, Kanagawa. 252-5210

TEL : +81-42-759-8012 E-mail : sokendai@ml.jaxa.jp

URL: https://www.isas.jaxa.jp/sokendai/e/

# 7. Map to Japan Aerospace Exploration Agency, Sagamihara Campus



https://www.isas.jaxa.jp/en/access/

#### From Fuchinobe Station

Leave from the South exit of Fuchinobe Station on the JR Yokohama Line.

Go to the Kanagawa Chuo Kotsu Bus Station (No. 2 platform).

Board the No.36/37 bus bound for "Fuchinobe Station (Roundtrip)".

Disembark at "Shiritsu-Hakubutsukan-Mae". Alternatively, walking will take 20 minutes.

### From Sagami-Ono Station

Leave from the North exit of Sagami-Ono Station on the Odakyu Line.

Go to the Kanagawa Chuo Kotsu Bus Station (No. 5 platform).

Board the No.2 bus bound for "Sagamihara Station".

Disembark at "Uchukagaku Kenkyu Honbu".

# III. Three-year Doctoral Program and Important Notes

# 1 Number of Students Accepted

	Number of Stud	Number of Students Accepted	
Program	April Admission	October Admission	
Anthropological Studies	Around 4		
Japanese Studies	Around 3		
Japanese History	Around 3		
Japanese Literature	Around 2		
Japanese Language Science	Around 3		
Informatics	Around 12	A few	
Statistical Science	Around 6	A few	
Particle and Nuclear Science	Around 1	A few	
Accelerator Science	Around 1	A few	
Astronomical Science	Around 1	A few	
Fusion Science	Around 2	A few	
Space and Astronautical Science	Around 3	A few	
Molecular Science	Around 5	A few	
Materials structure Science	Around 1	A few	
Global Environmental Studies	Around 2		
Polar Science	Around 1	A few	
Basic Biology	Around 3	A few	
Physiological Sciences	Around 6	A few	
Genetics	Around 2	A few	
Integrative Evolutionary Science	Around 1	Afew	
Total		52	

# 2 Qualifications for Application

# Applicants must fulfill one of the following conditions

Applicants who are not required to have qualification screening;

- (1) Applicants who hold or are expected to obtain a Master's degree or a Professional degree by the preceding month of enrollment.
- (2) Applicants on whom a Master's degree or a degree equivalent to a Professional degree has been

- conferred or is expected to be conferred in a foreign country by the preceding month of enrollment.
- (3) Applicants who have completed the correspondence courses provided by a school in a foreign country while residing in Japan, and have been conferred or are expected to be conferred a Master's degree or a degree equivalent to a Professional degree by the preceding month of enrollment.
- (4) Applicants who have completed or are expected to complete a program in an educational institute in Japan that provides courses from a foreign graduate school within the school education system of said foreign country, and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, and have been conferred or are expected to be conferred a Master's degree or a degree equivalent to a Professional degree by the preceding month of enrollment.
- (5) Applicants who have completed a course at the United Nations University and have been conferred or are expected to be conferred a degree equivalent to a Master's degree by the preceding month of enrollment, in accordance with the Enforcement Regulation of the School Education Law, Article 156, Item 4.

# Applicants who are required to have qualification screening before the general application can be submitted;

- (6) Applicants who have completed a course of study at a school in a foreign country or an educational institute that has graduate school in a foreign country or the United Nations University, and have passed or will have passed the examinations and screening equivalent to those specified in Article 16-2 of the Standards for Establishment of Graduate Schools (1974 Ministry of Education, Science and Culture Ordinance Number 28), and who have been or will have been recognized by SOKENDAI as having academic abilities equivalent to those who have a Master's degree.
- (7) Applicants who have graduated from a university and have been or will have been engaged in research at a university or a research institute for at least two years by the preceding month of the enrollment, and have been recognized by SOKENDAI as having academic ability equivalent to or superior to those who have a Master's degree or a Professional degree based on said research achievement.
- (8) Applicants who have completed 16-year course of school education in a foreign country or 16-year course of school education by taking the correspondence courses provided by a school in a foreign country while residing in Japan, and thereafter, have been or will have been engaged in research at a university or a research institute for at least two years by the preceding month of the enrollment, and have been recognized by SOKENDAI as having academic ability equivalent to or superior to those who have a Master's degree or a Professional degree based on said research achievement.
- (9) Applicants who have been recognized by SOKENDAI as having academic ability equivalent to or superior to those who have a Master's degree or a Professional degree by the individual screening of Admission Qualifications of SOKENDAI, and attain the age of 24 by the end of preceding month of enrollment.

If you have any questions regarding the qualification for admission, please contact the Student Affairs Section (E-mail: <a href="mailto:gakusei@ml.soken.ac.ip">gakusei@ml.soken.ac.ip</a> or telephone no.: +81-46-858-1525/1526) in advance.

# 3 Qualification Screening for Application

- (1) Applicants who intend to apply under the provisions (6) to (9) in "2 Qualifications for Application" are required to submit the following documents to Student Affairs Section by the designated deadline. Application documents shall be withheld until the qualification screening is completed.
- (2) Applicants who wish to apply under the provisions (6) to (9) in "2 Qualifications for Application" are required to submit the following documents for screening to be recognized as "having academic ability equivalent to those who have a Master's degree or a Professional degree". An interview may be conducted if necessary.
  - (a) Documents Required for Qualification Screening for Application
    - (i) Application for Certifying Applicant's Qualification (Form 7-2)
    - ( ii ) Application Documents as specified in "5 Application Documents"Examination Fee, however, should be paid after the application is approved.
    - (iii) Other documents required by this program. Please consult program office for details.
      - (i)(ii) and (iii) above should be submitted all together. Please note that applicants might be asked to submit other documents by the program.

# (b) Application Period for Qualification Screening

	_	
Application Period		
First round	October 2023 Admission	June 5 (Monday) to
First round	April 2024 Admission	June 8 (Thursday), 2023
Second round	April 2024 Admission	November 6 (Monday) to
Second round	October 2024 Admission	November 9 (Thursday), 2023

The application must arrive no later than the last day of the application period without fail.

It must be received during  $09:00 \sim 12:00$ ,  $13:00 \sim 17:00$  on weekdays of the application period.

# (c) Procedure for Qualification Screening

The complete set of application documents should be sent by postal mail in a commercially available envelope (33cm x 24cm) with the prescribed label in the booklet pasted. Please be sure to send it by registered express mail. Applicants should write "Application Documents and Application for Certifying Applicant's Qualification Enclosed" in red ink on the face of the envelope. If the application documents do not fit in an envelope, they may be sent in a box. However, even in this case, please send the documents by traceable mail. The application must reach SOKENDAI no later than the last day of the application period.

# (d) Result of Qualification Screening for Application

The result of Qualification Screening for Application shall be notified prior to the application period. Applicants who have been approved by the screening should send in the payment for the examination fee in accordance with **Form 8**. After the remittance is completed, please submit **Form 8** on which the remittance receipt is attached.

# 4 Application Procedure

Applicants who intend to apply under the provisions (1) to (5) in "2 Qualifications for Application" are required to submit the following documents to the Student Affairs Section by the designated deadline.

### (1) Application Period

Application Period		
First round		June 29 (Thursday) to
- mot round	April 2024 Admission	July 5 (Wednesday), 2023
Second round	April 2024 Admission	November 30 (Thursday) to
Second round	October 2024 Admission	December 6 (Wednesday), 2023

The application must arrive no later than the last day of the application period without fail.

It must be received during  $09:00 \sim 12:00$ ,  $13:00 \sim 17:00$  on weekdays of the application period.

#### (2) Application Method

In principle, the complete set of application documents should be sent by postal mail in a commercially available envelope (33cm x 24cm) with the prescribed label in the booklet pasted. Please be sure to send it by registered express mail. If the application documents do not fit in an envelope, they may be sent in a box. However, even in this case, please send the documents by traceable mail. The application must reach SOKENDAI no later than the last day of the application period. Please note that application documents will not be accepted by any parent institute or program office.

#### Mailing address:

Student Affairs Section, Academic and Student Affairs Division

The Graduate University for Advanced Studies, SOKENDAI

Shonan Village, Hayama, Miura, Kanagawa, 240-0193 JAPAN

# 5 Application Documents

Prior contact with the prospective supervisor of your choice is required in order to apply.

Please read through the "Important Notes for Applicants" beforehand. Also, application forms must be completed with a black or blue pen or ballpoint pen (erasable pens are not acceptable).

- (1) Application form and Admission Ticket for the Examination (**Form 1-B**)
  - Please attach two identical photographs (4.5cm by 3.5cm taken within the past three months, upper body, full-faced with no hat) on **Form 1-B**. Please read through the application guidelines and sign your name in agreement with the contents.
- (2) Academic transcripts (original)
  - (a) Applicants who intend to apply under the provision (1) in "2 Qualifications for Application" should submit the academic transcript from the graduate school or the Professional graduate school, and that from the undergraduate school. In case any of the credits was approved after transferred to the undergraduate school, academic transcripts from the technical college or other college are also required.
  - (b) Applicants who intend to apply under the provisions (2) to (6) in "2 Qualifications for Application" should submit the academic transcript from the graduate school in said foreign country (a Master's degree or a

Professional degree) and that from the undergraduate school concerning the Bachelor's degree.

- (c) Applicants who intend to apply under the provisions (7) to (9) in "2 Qualifications for Application" should submit the academic transcript from their final academic background.
- (3) Certificate of (expected) graduation (original)
  - (a) Applicants who intend to apply under the provision (1) in "2 Qualifications for Application" should submit a certificate of (expected) graduation from the graduate school which a Master's degree or a Professional degree has been conferred from.
  - (b) Applicants who intend to apply under the provision (2) to (5) in "2 Qualifications for Application" should submit the certificate of (expected) graduation from the foreign graduate school.
  - (c) Applicants who intend to apply under the provisions (6) to (9) in "2 Qualifications for Application" should submit a certificate of graduation of their final academic background.
- (4) Summary of Previous Research Experience (Form 3)
- (5) List of Research Presentations and Publications (Form 4)
- (6) Research Proposal (Form 5)

Applicants who apply to a second-choice program should copy and prepare the form for the second-choice program separately.

(7) Examination fee of 30,000 yen

For payment details, please refer to **Form 8**. MEXT scholarship students do not have to bear the examination fee, therefore, a certificate of MEXT scholarship student status is required.

If not applicable, specify "None" and submit the Form.

- (8) Recipient's address labels (Form 9)
- (9) TOEFL/TOEIC score

Please select how to submit your English score on Form 13-2. Refer to "Important Notes for Applicants".

(10)Envelope for Admission Ticket for the Examination

Applicant's name, address and zip code (postal code) should be written on the prescribed envelope (attached to the application guidelines), and 674 yen of postage stamp should be affixed.

(11)Curriculum Vitae (Form 1-2)

Only for international applicants and Japanese applicants who have received their education outside Japan (12)Two copies of Master's thesis

Applicants who have (or are expected to obtain) a Master's degree or a Professional degree are required to submit the Master's thesis. Specify "Master's thesis" on the upper-right corner of the front page in red ink. Applicants who apply to the second-choice program should submit another set of copy of the Master's thesis for the second-choice program separately.

(13)Two copies of academic publications (if any)

Applicants who apply to the second-choice program should submit another set of copy of the academic publications for the second-choice program separately.

(14)Permission for Studying While in Employment (**Form 6**)

Applicants who are currently employed full-time are required to submit Permission for Studying While in

Employment (**Form 6**). In case the permission cannot be obtained or the applicant intends to resign before enrollment, s/he may instead submit a statement of reason with her/his signature.

(15)Confirmation Letter regarding the Applicability of the Specific Categories for Compliance with Article 25(1) and (2) of the Foreign Exchange and Foreign Trade Act (**Form10**)

Applicants residing in Japan (including international applicants who have been in Japan for 6 months or who have been employed in Japan) are required to submit **Form 10**. Please refer to the simple check flow chart (\*) to complete the form. For details, please contact the Research Coordination Section. [E-mail: kenkyo@ml.soken.ac.jp]

\* https://www.soken.ac.jp/en/admission/file/tokuteiruikei-E.pdf

(16)A copy of Residence Card (international applicants residing in Japan), or

A copy of passport (international applicants residing outside Japan at the time of application)

### Notes

- i. Incomplete documents shall not be accepted. No documents shall be returned.
- ii. In case the applicant's name has changed after marriage etc., a copy of family register should be attached.
- iii. Form 3, 4 and 5 are also downloadable at our website.https://www.soken.ac.jp/en/admission/application\_info/space/
- iv. Application documents should be written in Japanese or English. If you submit the certificate neither in Japanese nor English, please also attach the certificate in Japanese or English.

# 6 Screening Procedures

Screening will be conducted based on submitted application documents and results of academic tests. For details of the screening methods for this program, please refer to "Important Notes".

If you apply to more than two programs, please note that screening is conducted individually, and the date or venue may differ depending on the screening.

Examination Date		
First round	October 2023 Admission April 2024 Admission	August 17 (Thursday), 2023
Second round	April 2024 Admission October 2024 Admission	January 24 (Wednesday), 2024

Detailed information about the time and place of the examination will be provided with the admission ticket for the exam. In case the ticket shall not be delivered one week prior to the date of examination, please contact the Student Affairs Section. Please see the following website for the delivery schedule of admission ticket.

https://www.soken.ac.jp/en/admission/application\_info/space/

#### Venue of the examination

Program	Location and Directions	
Space and Astronautical Science	Japan Aerospace Exploration Agency Sagamihara Campus	
	3-1-1 Yoshinodai, Chuo-ku, Sagamihara, Kanagawa 252-5210	
	20-minute walk from the South Exit of Fuchinobe station (JR Yokohama Line)	
	https://www.isas.jaxa.jp/en/access/	

#### 7 Announcement of Results

Notification		
First round	October 2023 Admission April 2024 Admission	Early September 2023
Second round	April 2024 Admission October 2024 Admission	Early February 2024

Further details will be sent to applicants.

Results will be mailed to the successful applicants. Announcement of results will be made on the SOKENDAI website (<a href="https://www.soken.ac.jp/en/admission/general\_admission/result/index.html">https://www.soken.ac.jp/en/admission/general\_admission/result/index.html</a>), however, results shall be confirmed by notification by mail. Inquiries regarding the results by telephone or other means will not be responded to.

# 8 Admission Procedures

(1) Admission procedures period is scheduled as below:

Late September 2023 for the enrollment of October 2023

Early to mid-March 2024 for the enrollment of April 2024

Late September 2024 for the enrollment of October 2024

Successful applicants must complete the admission procedures during the prescribed period. Further details will be notified to successful applicants separately.

(2) Fees required for admission are as follows.

Entrance Fee: JPY 282,000

Tuition Fee for six months: JPY 267,900

Student Insurance Fee for three years: JPY 3,620

(Personal Accident Insurance for Students Pursuing Education and Research)

Note:

- (a) In case the entrance or tuition fees are revised at the time of or during enrollment, the revised fees shall be applied from the date of revision.
- (b) Entrance fees shall not be refunded under any circumstances once the payment is made. Premium for the student insurance, however, may be refunded only if applicants decline the admission by the cut-off dates as blow:

September 30, 2023 for the enrollment of October 2023

March 31, 2024 for the enrollment of April 2024

September 30, 2024 for the enrollment of October 2024

- (3) Applicants who are currently employed full-time should submit the "Letter of Approval" issued by the employer that acknowledges the enrollment while employed. Resignation certificate must be submitted if you resign before you enroll at SOKENDAI.
- (4) Applicants who are enrolled at a school other than SOKENDAI at the time of application (not including applicants who will have graduated/completed the school before you enroll at SOKENDAI) must submit the certificate of withdrawal from said school.

(5) Foreign nationals are strongly advised to acquire a student visa unless particular reason would prohibit them from doing so. Detailed information on how to acquire this type of visa is available on the SOKENDAI's website: http://www.soken.ac.jp/en/campuslife/international/immigration/

# 9 Long-term course system

Long-term course system is a planned course of study for a certain period of time beyond the standard period of study upon request from the student, who has an occupation or other circumstances. For further information, please contact the Educational Affairs Section.

E-mail: kyomu@ml.soken.ac.jp, or Fax: +81-46-858-1632

#### 10 General Notes

- (1) Before applying and taking the entrance examination, applicants should read through "Important Notes for Applicants".
- (2) Submitted documents shall not be returned. No changes or alternations to the submitted documents will be accepted after filing.
- (3) Admission might be revoked in case of any false entry or act of dishonesty on application documents and other documents.
- (4) Applicants who wish to transfer to SOKENDAI from other graduate school must contact Student Affairs Section before the last day of the application period.
- (5) Applicants with disabilities who require special consideration at the examination and after enrollment are advised to inform SOKENDAI three months prior to the application period.
- (6) Applicants should inform the Student Affairs Section if they wish to withdraw their application.
- (7) In case the applicant has changed the mailing address after submitting the application documents, please inform the Student Affairs Section of the change.
  - E-mail: gakusei@ml.soken.ac.jp, or Fax: +81-46-858-1632
- (8) Students are not allowed to simultaneously register at other universities while studying at SOKENDAI.
- (9) Please be sure to check our website for any changes in the method of admission selection due to the impact of new coronavirus infection or other factors.

# 11 Security Export Control

Based on the Foreign Exchange and Foreign Trade Act (\*), SOKENDAI has established regulations and conducts examinations for the provision of technology and the acceptance of researchers and students. For this reason, if it is deemed that there is a risk of falling under regulations, you may be required to change your desired education or research content. Security Export Control regulations has nothing to do with passing or failing the entrance examination. Please consult the program office for further details.

\* https://www.meti.go.jp/policy/anpo/englishpage.html

# 12 Privacy Policy

- (1) Any personal information including applicant's name and address submitted to SOKENDAI as part of the application documents shall be used during the application process such as applicant/examination procedures, notification of results and admission procedures. After enrollment, personal information shall also be used for student affairs (school register and course registration), student services (health care, tuition exemption and scholarship application, and career support) and administrative purposes of processing payments for entrance and tuition fees.
- (2) Personal information obtained in the screening process such as examination results, shall be used for aggregate analyses of examination results and research for use in the screening process.

# Important Notes for Applicants to Space and Astronautical Science Program (Three-year Doctoral Program)

The Space and Astronautical Science Program provides students with comprehensive research guidance in space science (mainly astrophysics and solar system sciences) using space vehicles as well as in astronautical engineering, where research and development are being conducted on advanced space technologies that will lead to practical space development.

A distinctive characteristic of this course is to cultivate not only a rich knowledge of space science but also the ability to plan space projects by involving students in the world's most advanced large-scale projects.

Through a program of structured education and research, we are focusing on cultivating leaders who, from a highly specialized and international perspective, will take up cutting-edge research in future space sciences and will support the development and utilization of the entire aerospace field by applying what they have learned.

1. Applicants who wish to enter the course must contact the academic advisor they wish to work with and discuss their intended research topic before submitting their application, while referring to the Application Guidelines. The academic advisor chosen by applicants should be a professor or associate professor except a special case. If you wish to select an assistant professor as your academic advisor, please contact us in advance. Applicants may apply for up to their second choice from the Astronomical Science, Fusion Science, Molecular Science, Materials structure Science, Basic Biology, and Physiological Sciences programs. However, since the selection is conducted for each program, please pay attention to each examination schedule and venue.

# 2. Selection Method

Paper screening (including test of English) and interview.

#### 1) Paper screening

We examine the transcripts from the Master's course, application forms as well as the Master's thesis and its supplemental materials.

(If you are a prospective graduate of the Master's course and cannot submit a Master's thesis at the time of application, please submit it when it is ready, after sending other application documents.)

# 2) Test of English

There is no specific test. Instead, presentation of the TOEFL-iBT or TOEIC Listening and Reading Test score report is required.

The details of score requirements, etc., are as follows.

- Scores must be reported regardless of whether the applicant has Japanese nationality or Japanese language ability.
- Only scores of a test conducted within two years before the application deadline will be accepted.
- The application cannot be accepted if the score is not greater than or equal to 61 (TOEFL-iBT), or

# 586 (TOEIC).

Submission of other certification of your English skills\* may be accepted as an alternative to TOEFL or TOEIC. For details, please contact the department office below in advance.

\*Reference: IELTS Academic Module: 5, Cambridge English: PET, PTE Academic: 40

- When submitting a TOEFL score, applicants may either have the Official Score Report sent directly
  to the SOKENDAI Student Affairs Section by the application deadline, or enclose a copy of the Test
  Taker Score Report (formerly, Examinee Score Report) with the application documents. If a copy of
  the Test Taker Score Report is submitted, applicants must bring the original, whose copy was
  submitted with the application, on the day of examination.
- When submitting a TOEIC score, a copy of the Official Score Certificate, a printout of Internet display of the official test result, the Score Report for the IP test, or a printed version of the IP test (online) score screen (or PDF) must be sent with the application documents. In this case, applicants must bring the original, whose copy was submitted with the application, on the day of examination.
- Those who have enclosed a copy of their score report must submit the original on the day of examination when instructed by the person in charge. It will be returned on the day of examination after being photocopied. Please be advised that if the applicant fails to present the original, he/she will not be considered for admission.

#### 3) Interview:

- At the interview, 20 minutes are allocated for the presentation while another 20 minutes are for a questionand-answer session. The presentation is expected to focus on the applicant's ambitions for future research as well as his/her plans and goals, while also including details of the Master's thesis or its equivalent. The question-and-answer session will be conducted based on the contents of the presentation and submitted documents.
- Please prepare a document summarizing the presentation (within 500 words) in addition to the presentation material (slides) to be used in the interview. The logical structure should be described clearly in this summary, similar to an abstract of a thesis.
- Please send one copy each of the presentation summary and the presentation materials to be used in the interview by simple registered mail to the address in "6. Contact details for inquiries" by the deadline below (as indicated by the postmark). Be sure to clearly state "presentation materials for interview" on the front of the envelope.

Submission Deadline		
First round	October 2023 Admission April 2024 Admission	August 3 (Thursday), 2023
Second round	April 2024 Admission October 2024 Admission	January 10 (Wednesday), 2024

 Any submission after the deadline, or by any methods other than that mentioned above, such as hand-carrying the material directly to the contact address, will be considered invalid, regardless of the reason.

# 3. Criteria for grading, evaluation and admission decision

The admission decision will be made by comprehensively examining results of paper screening (including test of English) and the interview. We pay due consideration to whether the applicant:

- has clear ambitions and an active spirit of academic inquiry as well as strong motivation for research.
- is able to design an appropriate research plan.
- has the basic academic skills required to conduct research as well as application skills and the ability to construct discussions in a logical manner.
- has good communication skills that enable him/her to accurately explain ideas and to adequately conduct question and answer sessions.
- is able to conduct research with high standards of ethics.

# 4. Application of foreign students

Foreign students are requested to contact the department office by the Application Period for Qualification Screening, as they may need to go through additional procedures. If you do not contact us in time, you may not be able to take the test.

#### 5. Financial Support Program

There are financial support programs for students such as a Research Assistant (RA) program. A special scholarship program has been conducted since the October 2017 enrollment. Please inquire for further information.

# 6. Contact details for inquiries

Graduate School Section, Management and Integration Department,

Institute of Space and Astronautical Science, Japan Aerospace Exploration Agency (JAXA)

3-1-1 Yoshinodai, Chuo-ku, Sagamihara, Kanagawa 252-5210

TEL: +81-42-759-8012

E-mail: sokendai@ml.jaxa.jp

URL: https://www.isas.jaxa.jp/sokendai/e/

# 7. Map to Japan Aerospace Exploration Agency, Sagamihara Campus



https://www.isas.jaxa.jp/en/access/

#### From Fuchinobe Station

Leave from the South exit of Fuchinobe Station on the JR Yokohama Line.

Go to the Kanagawa Chuo Kotsu Bus Station (No. 2 platform). Board the No.36/37 bus bound for "Fuchinobe Station (Roundtrip)".

Disembark at "Shiritsu-Hakubutsukan-Mae".

Alternatively, walking will take 20 minutes.

# From Sagami-Ono Station

Leave from the North exit of Sagami-Ono Station on the Odakyu Line.

Go to the Kanagawa Chuo Kotsu Bus Station (No. 5 platform). Board the No.2 bus bound for "Sagamihara Station".

Disembark at "Uchukagaku Kenkyu Honbu".

# IV. List of Faculty Members

Please see the websites below for course subjects and the faculty members.

**Program: Space and Astronautical Science** 

http://www.isas.jaxa.jp/sokendai/e/about/staff/