

Open positions for RCIES Research assistant, SOKENDAI

Occupation	Research Assistants (Part-Time Staff)
Number of people to be recruited	1 person
Job description	Duties of the Research Support Group at the Center for Integrative and Evolutionary Sciences. Experimental assistance, administrative assistance, and website management.
Qualifications	Applicants with a bachelor's degree from a college or university majoring in the sciences or equivalent. Japanese writing, listening, and speaking skills are highly recommended.
Place of employment	The Graduate University for Advanced Studies, SOKENDAI. Research Center for Integrative Evolutionary Sciences (Hayama Campus) Measures to prevent passive smoking: No smoking on the premises (smoking areas are available outside)
Employer	President of National University Corporation SOKENDAI
Working hours	2-5 days per week (Monday-Friday; working days will be decided upon hiring) Within 7 hours and 45 minutes per day (from 8:45 a.m. to 5:30 p.m.) (Maximum of 31 hours per week) Holidays: Saturdays, Sundays, national holidays, year-end and New Year holidays
Wages	<ul style="list-style-type: none"> ▪ Hourly rate (1,112 JPY - 1,362 JPY) ▪ Due at the end of each month and paid on the 17th of the following month. ▪ Commuting allowance (up to 55,000 JPY/month) ▪ Health insurance, employee pension, and unemployment insurance (depending on the number of hours worked) ▪ Worker's accident compensation insurance <p>* Other details are in accordance with the university's rules and regulations.</p>
Period of Employment	From the earliest possible date after the employment decision to March 31, 2025. The employment contract may be renewed until March 31, 2027, at the longest. The decision to renew the contract, as well as the renewal period, will be determined by comprehensively considering factors such as the necessity of renewal, employment expenses, and the employee's actual service conditions prior to renewal.
Probation period	Six months from the date of employment
Application process	Resume (Include e-mail address for contact information. [Any format is acceptable.]) Curriculum Vitae (detailed description of work history and content. (Any format is acceptable.) Please send the above two items to the contact address below. Please write "Application for Research Assistant" in red on the front of the envelope.
Application period	March 1, 2024 (Fri.) (Must arrive no later than March 1, 2024)
Selection process	Applicants will undergo screening based on submitted documents, followed by an interview (in Japanese). Applicants will be notified of the interview schedule by e-mail. Transportation expenses for the interview will be borne by the applicant.
Other	<ul style="list-style-type: none"> ▪ Working conditions, etc. will be discussed at the time of the interview. ▪ The submitted documents will be used only for employment screening and post-employment personnel procedures, and will not be disclosed, transferred, or loaned to any third party without justifiable reason.

	<ul style="list-style-type: none">▪ Please note that we will dispose of the application documents responsibly after the selection process. Reference: Website of Center for Integrative and Evolutionary Sciences, SOKENDAI https://rcies.soken.ac.jp/
Contact	Personnel Section, General Affairs Division Research Center for Integrative Evolutionary Science, SOKENDAI (The Graduate University for Advanced Studies) Shonan Village, Hayama, Kanagawa 240-0193, Japan TEL 046-858-1577 or 046-858-1595 * For questions regarding the job description, please contact Prof. Naoki Irie, irie_naoki(at)soken.ac.jp . [(at) should be converted to @]