

August 28, 2017

For Students

The Center for the Promotion of Integrated Sciences
Director, Yoko SATTA

2017 Interdisciplinary Lecture “Introduction to Project Management”

This is to inform you regarding the Interdisciplinary Lecture “Introduction to Project Management ” to be opened. We would be pleased of the active participation of you.

(Related website : <https://www.soken.ac.jp/event/20171113eng/>)

OUTLINE

1. Lecture title: “Introduction to Project Management ”
2. Credit: 1
3. Language: Japanese
4. Eligible students: for all grades of master's and doctoral courses in SOKENDAI and other universities. The students in other universities can participate only for those who are approved by SOKENDAI. In case of large number of applicants, prioritized by SOKENDAI students.
5. Date: November 13 ,14,15,2017
6. Venue: JAXA,Tsukuba Space Center
(2-1-1, Sengen, Tsukuba-shi, Ibaraki, 305-8505)
7. Lecturers:
SOKENDAI
Satoru Sakakibara, Professor, Department of Fusion Science
Hideo Matsubara, Professor, Department of Space and Astronautical Science
Yuko Inatomi, Professor, Department of Space and Astronautical Science
Takehiko Ishikawa, Professor, Department of Space and Astronautical Science
Taro Sakao, Associate Professor, Department of Space and Astronautical Science
Shoji Uno, Professor, Department of Particle and Nuclear Physics
Yoshiyuki Hasegawa, JAXA ISS program former manager

How to apply

Please send below documents to the CPIS office (cpis-office@ml.soken.ac.jp) via E-mail attached.

- Application form for the lecture
 - Application form for reimbursement(Local Remittance Registration application)
- ✕For those who have not registered account information.

E-mail Address: cpis-office@ml.soken.ac.jp

Application period:October 13,2017

Financial Support

- For SOKENDAI students, travel expenses and accommodation charges are supported by SOKENDAI under the university regulations.
- Meal costs etc. will not be paid.
- The travel expense from the affiliated institution to the venue (JAXA,Tsukuba Space Center) is paid at the amount of the student discount fares applied when the JR boarding point exceeds 100 km one way, so please ask for the application of student discount to the department office of each institution.

Accommodation facilities are not prepared by SOKENDAI. If you need to reserve accommodations on

November 13,14, (and/or November 12, 15)*, please arrange the accommodation by yourself. Meal costs etc. will not be paid, so mail the receipt containing only the accommodation fee to the CPIS office within one week after the lecture is over. If the accommodation fee and other fees (meal fee etc.) are listed on the same statement, please mail the full statement that shows the each amount of items.

Remarks

- Your supervisor's signature or seal is required in the Application form. Please ask your supervisor for approval to attend this lecture. When you send your application form to CPIS office, add cc. to your supervisor.
- The subject course will be registered by the submission of the Application Form.
- The personal information in the application form will be used only for the lecture's improvement, and will not be used for any other purposes. Any of your personal information will be protected against unauthorized access, loss, leakage, or other risks under a strict personal information handling practices, and will not be published with personally identifiable data.
- We will send you a confirmation e-mail upon receipt of your application form by return. If you do not receive our confirmation e-mail even though it has been over one week.

Credit Registration for other universities' students

Regardless of whether there is a "Credit Transfer System" or not, other universities' students may register this lecture.

If you wish to get "credit", please make contact with the educational affairs division of your institution and ask them to arrange the "Credit Registration at Other Universities" procedures.

Also, please inform us it when you submit the application form.

Contact

◎Info regarding the lecture

Satoru Sakakibara, Professor, Department of Fusion Science

Tel: 0572-58-2220 E-mail: sakakibara.satoru@lhd.nifs.ac.jp

◎Info / Where to apply

CPIS office of SOKENDAI

Tel: 046-858-1629/1657 E-mail: cpis-office@ml.soken.ac.jp

To: SOKENDAI (The Graduate University for Advanced Studies), CPIS Office,

Postal Address: Shonan Village, Hayama, Kanagawa 240-0193 Japan

* If you need to leave your home before 7:00 am or if you come home after 11:00 pm, your accommodation fee will be paid.

Basically, calculate the first route searched by Ekispert for Web (<https://route.ekispert.net/en>) from the affiliated institution to the venue (JAXA, Tsukuba Space Center).

When using the accommodation of institution, a fixed amount of 4,350 yen per night will be paid, when using other accommodation (i.e. Hotel or Lodge) a fixed amount of 8,700 yen will be paid.